



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

February 6, 2023

Joy Larson  
 The Potter's House  
 810 VanRaalte S.W.  
 Grand Rapids, MI 49509

RE: License #: **DC410264782**  
**The Potter's House**  
**810 VanRaalte Drive, SW**  
**Grand Rapids, MI 49509-1101**

Dear Ms. Larson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 02/06/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Arens".

Rachel Arens, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(616) 916-5074

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC410264782
<b>Licensee Name:</b>	The Potter's House
<b>Licensee Address:</b>	810 VanRaalte S.W. Grand Rapids, MI 49509
<b>Licensee Telephone #:</b>	(517) 241-5202
<b>Licensee/Designee:</b>	Joy Larson, Designee
<b>Name of Facility:</b>	The Potter's House
<b>Facility Address:</b>	810 VanRaalte Drive, SW Grand Rapids, MI 49509-1101
<b>Facility Telephone #:</b>	(616) 818-3700
<b>Original Issuance Date:</b>	08/30/2004
<b>Capacity:</b>	20
<b>Age Range:</b>	Ages 3 years 0 months Thru 5 years 0 months
<b>Program Components:</b>	TRANSPORTATION PRESCHOOL

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/06/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: N/A  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	32	10	
No. of staff employed	3	3	
No. of volunteers	0	0	
No. of children present at time of inspection	10		
No. of staff present at time of inspection	2		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	10		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Classroom 101 is approved as child care use space.  
 Approved Program Director: Joy Larson  
 Approved Central Administrator: none  
 Approved Variances: none  
 Key Indicator Inspection: no

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During my onsite inspection I observed large group, small group and free play. The indoor play area for all children is safe and has an adequate supply of developmentally appropriate materials. The lesson plans for preschool and toddlers provides developmentally appropriate activities for the children.

The facility is in compliance with all applicable rules and statutes.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center



02/06/2023

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Rachel Arens  
Licensing Consultant

Date