



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

February 11, 2022

Lori Bramble-Romeo
 Kentwood Public Schools
 3303 Breton Avenue SE
 Kentwood, MI 49512

RE: License #: DC410093093
 Kentwood - Southwood Elementary
 630 66th Street, SE
 Kentwood, MI 49548-6917

Dear Ms. Bramble-Romeo:

This letter is to advise you that the 02/10/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|--|---|---|----------------------|
| R 400.8143(1) Children's records. | I inspected 10 child files; some of the child information cards were missing information | The licensee designee will ensure child information cards are completed with all needed information and signatures. | 02/25/2022 |
| R 400.8143(2) Children's records. | I inspected 12 child information cards; one had not been updated since 2020. | The licensee designee will ensure cards are updated annually or when aware of changes. | 02/25/2022 |
| R 400.8325 (1) Sanitization. | The tables used for dinner were not washed, rinsed, and sanitized until after homework time. After dinner, children | Staff will ensure that tables are washed, rinsed, and sanitized before and after meals. | 02/08/2022 |

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|---|--|--|------------|
| | used the tables to work on their homework. | | |
| R 400.8380(7) Maintenance of premises. | Two wall vents in the gymnasium are dusty and not considered in good repair. | Facilities staff will clean the wall vents and ensure they are maintained clean. | 02/11/2022 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Jessica Miranda-Bevier, Licensing Consultant
 Bureau of Community and Health Systems
 Unit 13, 7th Floor
 350 Ottawa, N.W.
 Grand Rapids, MI 49503
 (616) 498-5459