



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

February 12, 2021

Kathleen Rand
 Holy Trinity Parish
 1200 Alpine Church
 Comstock Park, MI 49321

RE: License #: DC410088923
 Holy Trinity Preschool
 1304 Alpine Church Road
 Comstock Park, MI 49321

Dear Ms. Rand:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 2/11/2021, I found one violation. The violation is listed below and explained in the attached report:

R400.8146(1)(l)(i) Information provided to parents.

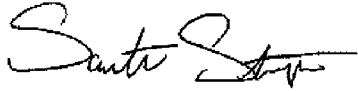
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 616-356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Samantha Struppa". The signature is fluid and cursive, with the first name "Samantha" written in a larger, more prominent script than the last name "Struppa".

Samantha Struppa, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 690-2934

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#:	DC410088923
Licensee Name:	Holy Trinity Parish
Licensee Address:	1200 Alpine Church Comstock Park, MI 49321
Licensee Telephone #:	(616) 784-0696
Licensee/Designee:	Kathleen Rand, Designee
Name of Facility:	Holy Trinity Preschool
Facility Address:	1304 Alpine Church Road Comstock Park, MI 49321
Facility Telephone #:	(616) 784-0696
Original Issuance Date:	12/10/1999
Capacity:	51
Age Range:	Ages 2 years 6 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/11/2021
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 02/17/2021
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	19	10
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	10	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	10	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The preschool, kindergarten and middle classrooms are approved for child care use.
 Approved Program Director: Kathleen rand
 Approved Central Administrator: None.
 Approved Variances: None.
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During my onsite inspection I observed free play and valentine day festivities. Interactions between child care staff members and child care children were positive.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8146 Information provided to parents.

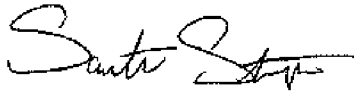
(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:

(l) Notice of the availability of the center's licensing notebook. The notice must include all of the following:

(i) The licensing notebook contains all the licensing inspection and special investigation reports and related corrective action plans for the last 5 years.

8 out of 10 child records reviewed did not have verification of the licensing notebook.

IV. RECOMMENDATION



02/16/2021

Samantha Struppa
Licensing Consultant

Date