



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 18, 2023

Michele Vieu
Byron Center Christian School
8840 Byron Center Av
Byron Center, MI 49315

RE: License #: DC410022963
Byron Center Christian Preschool
8705 Byron Center Avenue
Byron Center, MI 49315

Dear Mrs. Vieu:

This letter is to advise you that the 04/17/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110 (6) Applicant; licensee; licensee designee; requirements.	The center has does not record daily arrival and departure times for each child care staff member.	A sign-in sheet has been formed. Staff are stopping in to sign in and out each day. All staff, assistants, and volunteers will use the form.	4/24/2023
R 400.8131(11) Professional development requirements.	During my on-site inspection, I reviewed 5 staff files, along with training hours logged on MiRegistry. Three of the five files were missing verification of 16 annual professional development hours for the year 2021, and two staff members	Any previous training certificates that have not been documented either in the employees file or in the miregistry will be file by June 30, 2023. Future trainings will be filed either in MiRegistry or in the employees file. Training files will be reviewed quarterly by the director to ensure future compliance.	Reviews of files will happen 6/30/2023, 9/30/2023, and 12/31/2023 and continue quarterly.

	were missing verification of 16 annual professional development hours for 2022.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Mary Dufon, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa St.
Lansing, MI 48909
(616) 295-6530