



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 24, 2023

Amended Report

Karen Gawronski
Immaculate Heart of Mary Preschool
1951 Plymouth SE
Grand Rapids, MI 49506

RE: License #: DC410021918
IHM Preschool and Childcare
1953 Plymouth Avenue, SE
Grand Rapids, MI 49506-4443

Dear Ms. Gawronski:

Attached is your renewal inspection report. This report was amended to correct the misspelling of the licensee designee's last name. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 2/16/2023, I found one violation. The violation is listed below and explained in the attached report:

R 400.8143(1) Children's records.

Due to the violation, you must send us a corrective action plan by 3/8/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	1
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jessica Miranda-Bevier, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (616) 498-5459

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC410021918

Licensee Name: Immaculate Heart of Mary Preschool

Licensee Address: 1951 Plymouth SE
Grand Rapids, MI 49506

Licensee Telephone #: (616) 241-4633

Licensee/Designee: Karen Gawronski, Designee

Name of Facility: IHM Preschool and Childcare

Facility Address: 1953 Plymouth Avenue, SE
Grand Rapids, MI 49506-4443

Facility Telephone #: (616) 241-4633

Original Issuance Date: 09/08/1992

Capacity: 45

Age Range: Ages 2 years 6 months Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/16/2023
 Date of Environmental Health Inspection: 03/01/2013
 Date of Fire Safety Inspection: 02/01/2021
 Date of Lead Hazard Risk Assessment, if applicable: 05/26/2017
 Date of Documentation of Playground Compliance, if applicable: 06/03/2019

		No. of Records Reviewed	
No. of children enrolled in care		45	15
No. of staff employed		8	8
No. of volunteers		2	0
No. of children present at time of inspection		30	
No. of staff present at time of inspection		8	
No. of volunteers present at time of inspection		0	
No. of children interviewed/observed		30	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Three rooms designated as classrooms.
 Approved Program Director: Karen Gawronskii
 Approved Central Administrator: None
 Approved Variances: Not at this time
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection I observed arrival, AM snack, free play, large group time, outside time, lunch, dismissal, and afternoon care. All the rooms were set up well with a large variety of age-appropriate materials and equipment. Child care staff members interacted with children in a positive and friendly manner. I heard them use reminders and problem solving as positive discipline strategies. All the groups were following ratio and group size requirements. The programming they offered was

educational and the children seemed interested and engaged. Center, child, and staff records were organized and made readily available.

I provided technical assistance and consultation on the following rules:

- R 400.8112(2) Comprehensive background check; fingerprinting; ensuring consent and disclosure forms are filled out completely.
- R 400.8125(1) Staff; volunteer; requirements; ensuring staff supervise children when transitioning and moving around the building.
- R 400.8140(1) Discipline; discussed the use of time out for children in care.
- R 400.8143(30(a) Children's Records; ensuring immunizations are on file for preschool children at initial attendance.
- R 400.8173(9) Equipment; discussed that prescription or non-prescription medications are prohibited in the first aid kit.
- R 400.8325(1) Sanitization; ensuring that bleach water is allowed to air dry or wiped dry after two minutes.
- R 400.8340(3) Food services and nutrition; provided by parents; ensuring food brought for snack or lunchboxes are labeled with child first and last name and date.
- R 400.8380(1) Maintenance of premises; ensuring hazards (cleaning supplies, hand sanitizer, choking hazards) are inaccessible to children.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8143(1) Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

I inspected 12 child files; some of the child information cards were missing required information:

- Three cards did not include the employers contact for the child's parents.
- Two cards had the "release of child" section blank.
- One card did not include the date of the parent's signature.

I provided technical assistance and consultation the instructions on the child information cards require an answer in each section unless they are labeled "optional." And to ensure parents follow instructions for different sections of the card.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



03/06/2023

Jessica Miranda-Bevier
Licensing Consultant

Date

Approved by:



03/24/2023

Katrice Sweet
Area Manager

Date