



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 17, 2022

Melissa Cochrell
Rockford Public Schools
350 N Main St
Rockford, MI 49341

RE: License #: DC410021236
Rockford Comm Ed Ch Care and Lakes
6849 Young Avenue
Rockford, MI 49341

Dear Mrs. Cochrell:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/10/2022, I found 3 violations listed below and explained in the attached report: listed below and explained in the attached report:

- | | |
|-------------------|---|
| R 400.8128 | Staff; volunteer; tuberculosis. |
| R 400.8131 | Professional development requirements. |

Due to the violations, you must send us a corrective action plan by 11/5/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Stephanie Shell, Licensing Consultant
 Bureau of Community and Health Systems
 Unit 13, 7th Floor
 350 Ottawa, N.W.
 Grand Rapids, MI 49503
 (616) 481-3498

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC410021236
Licensee Name:	Rockford Public Schools
Licensee Address:	350 N Main St Rockford, MI 49341
Licensee Telephone #:	(616) 863-6560
Licensee/Designee:	Melissa Cochrell, Designee
Name of Facility:	Rockford Comm Ed Ch Care and Lakes
Facility Address:	6849 Young Avenue Rockford, MI 49341
Facility Telephone #:	(616) 863-6560
Original Issuance Date:	
Capacity:	50
Age Range:	Ages 6 years Thru 12 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/10/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: Signed safety provisions
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care		35 10
No. of staff employed		8 5
No. of volunteers		0 0
No. of children present at time of inspection		28
No. of staff present at time of inspection		4
No. of volunteers present at time of inspection		0
No. of children interviewed/observed		25
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Gym, Library and other classrooms as needed.
 Approved Program Director: Samantha Daniel
 Approved Central Administrator: Melissa Cochrill
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours perweek for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

There was no verification of TB tests for staff members at the center.

R 400.8131 Professional development requirements.

(11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Staff members were missing 16 clock hours of training annually.

IV. RECOMMENDATION

I recommend issuance of a regular license.

Stephanie Shell

Stephanie Shell
Licensing Consultant