



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 30, 2023

Kelly Ashley  
Kentwood Community Church  
1200 60th St Se  
Kentwood, MI 49508

RE: License #: DC410019981  
Explore and Grow Christian Child  
1200 60th Street, SE  
Kentwood, MI 49508-7057

Dear Ms. Ashley:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/25/2023, I found seven violations. The violations are listed below and explained in the attached report:

- R 400.8122(a-g) Lead caregiver; qualifications; responsibilities.
- R 400.8131(12) Professional development requirements.
- R 400.8131(3) Professional development requirements.
- R 400.8143 Children's records.
- R 400.8143 Children's records.
- R 400.8134(2)(c) Hand washing.
- R 400.8134(3)(a) Hand washing.

Due to the violations, you must send us a corrective action plan by 6/20/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jessica Miranda-Bevier, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 498-5459

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC410019981

**Licensee Name:** Kentwood Community Church

**Licensee Address:** 1200 60th St Se  
Kentwood, MI 49508

**Licensee Telephone #:** (616) 455-0690

**Licensee/Designee:** Kelly Ashley, Designee

**Name of Facility:** Explore and Grow Christian Child

**Facility Address:** 1200 60th Street, SE  
Kentwood, MI 49508-7057

**Facility Telephone #:** (616) 455-0690

**Original Issuance Date:** 08/10/1988

**Capacity:** 274

**Age Range:** Ages Birth Thru 12 years

**Program Components:** INFANT/TODDLER  
PRESCHOOL  
SCHOOL AGE  
BEFORE/AFTER SCHOOL  
FOOD SERVICE  
TRANSPORTATION

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 05/25/2023  
 Date of Environmental Health Inspection: 01/26/2023  
 Date of Fire Safety Inspection: 01/10/2023, 01/26/2023  
 Date of Lead Hazard Risk Assessment, if applicable: NA  
 Date of Documentation of Playground Compliance, if applicable: 07/30/2015

		No. of Records Reviewed
No. of children enrolled in care	202	12
No. of staff employed	29	5
No. of volunteers	0	0
No. of children present at time of inspection	95	
No. of staff present at time of inspection	17	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	95	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms 117, 118, 119, 120, 121, 122, 123, 124, 126, 134, 135, 136, 137, 138, and gymnasium  
 Approved Program Director: Kelly Ashley  
 Approved Central Administrator: None  
 Approved Variances: There are no variances approved at this time.  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During my on-site inspection I observed arrival, breakfast, free play, group times, outside time, lunch, rest time, and portions of the after-school program. I also observed diapering and feedings in the infant and toddler rooms. All rooms were set up with age-appropriate materials and equipment. All the equipment was clean and in good repair. Programming offered is educational and developmentally appropriate. All groups were following the required child-to-staff ratios and group sizes. Child care

staff members in the infant to preschool rooms provided appropriate care and supervision of children during activities and while transitioning. Staff interacted with children in a positive and friendly manner. I heard staff use reminders, redirection, and problem solving as positive discipline strategies. Center, child, and staff records were organized and made readily available.

I provided technical assistance and consultation on the following rules:

- R 400.8112(2)(a) Comprehensive background check; fingerprinting; ensuring the Consent and Disclosure (BCHS-WBC-4001) are completed as required.
- R 400.8152(5 & 9) Medication; administrative procedures; ensuring medication and medication forms that are no longer needed are returned to parents. And that the medication form used is the form provided by the department or one approved by the bureau.
- R 400.8125(1) Staff; volunteer; requirements; ensuring staff are supervising school age children when they use the bathroom.
- R 400.8173(4) Equipment; ensuring equipment used for school aged children is appropriate to their development.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.812295)(a-g) Lead caregiver; qualifications; responsibilities.**

**(5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3:**

	Education	Coursework in Early Childhood Education, Child Development, or a Child-Related Field	Hours of Experience
(a)	Bachelor's degree or higher in early childhood education, child development, or a child-related field		
(b)	Montessori credential with		480 hours
(c)	Associate's degree or higher in early childhood education or child development		
(d)	Valid child development associate credential with		480 hours
(e)	High school diploma or GED with	12 semester hours and	960 hours
(f)	High school diploma or GED with	12 semester hours, 18 CEUs, or a combination to equal 180 clock hours with	1,920 hours
(g)	High school diploma or GED with	6 semester hours, 9 CEUs, or a combination to equal 90 clock hours with	3,840 hours

Child care staff member (CCSM) 1 and CCSM 2 are both completing CDA credentials but have not received the credential yet. They are not qualified to be lead caregivers at this time.

I discussed lead caregiver variance requirements with program director, Ms. Kelly.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Dated 03/01/2021**  
**Corrective Action Plan Dated 03/04/2021**

**R 400.8131(12) Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

CCSM 3 did not complete the required health and safety update training activity for 2022.

**R 400.8131(3) Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

CCSM 4 was hired on 04/27/2023. CCSM 4 was present and caring for children during my inspection. Program director, Kelly Ashley confirmed that staff use MiRegistry (professional development portal) to complete the required health and safety trainings. I reviewed MiRegistry before the inspection. CCSM 4's MiRegistry transcript shows that CCSM 4 did not complete training on the prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

I inspected 10 child files; three of the child information records did not include the parent's employer name and/or phone number.

**R 400.8143 Children's records.**

- (7) Physical evaluations must be updated as follows:
  - (a) Yearly for infants and toddlers.
  - (b) Every 2 years for preschoolers.

I reviewed 10 child files; one file had a physical evaluation dated 03/20/2021. An updated evaluation is needed.

**R 400.8134(2)(c) Hand washing.**

- (2) All staff and volunteers shall wash their hands at all of the following times:
  - (c) Before preparing and serving food and feeding children.

Staff in the school age room did not wash their hands before serving the afternoon snack to the children. Staff put on gloves before serving food to children. I provided technical assistance that hand washing is required even if gloves are used.

**REPEAT VIOLATION ESTABLISHED  
Interim Inspection Report Dated 05/16/2022  
Corrective Action Plan Dated 05/16/2022**

**R 400.8134(3)(a) Hand washing.**

- (3) Staff and volunteers shall ensure that children wash their hands at all of the following times:
  - (a) Before meals, snacks, or food preparation experiences.

Staff in the school age room did not ensure that all children washed their hands before eating the afternoon snack.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



05/30/2023

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Jessica Miranda-Bevier  
Licensing Consultant

Date