



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 27, 2022

Kathryn Wilson
Northwest Co-Op Preschool
1934 Bridge St NW
Grand Rapids, MI 49504

RE: License #: **DC410016514**
Northwest Co-Op Preschool
1934 Bridge Street, NW
Grand Rapids, MI 49504-6067

Dear Ms. Wilson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/9/2022, I found 1 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

Staff; volunteer; requirements.

Due to the violations, you must send us a corrective action plan by 7/17/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.

- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| During calendar year 2021: | Total |
|-------------------------------------------------------------------------------------------------|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Stacia L. Thrower, Licensing Consultant
 Bureau of Community and Health Systems
 Unit 13, 7th Floor
 350 Ottawa, N.W.
 Grand Rapids, MI 49503
 (616) 916-5504

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

| | |
|--------------------------------|-------------------------------------------------------|
| License #: | DC410016514 |
| Licensee Name: | Northwest Co-Op Preschool |
| Licensee Address: | 1934 Bridge St NW Grand Rapids, MI 49504 |
| Licensee Telephone #: | (616) 791-4140 |
| Licensee/Designee: | Kathryn Wilson, Designee |
| Name of Facility: | Northwest Co-Op Preschool |
| Facility Address: | 1934 Bridge Street, NW Grand Rapids, MI 49504-6067 |
| Facility Telephone #: | (616) 791-4140 |
| Original Issuance Date: | 10/02/1962 |
| Capacity: | 20 |
| Age Range: | Ages 2 years 6 months Thru 6 years |
| Program Components: | PRESCHOOL |

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/09/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 3/3/2020
 Date of Lead Hazard Risk Assessment, if applicable: 5/30/2017
 Date of Documentation of Playground Compliance, if applicable: N/A

| | | No. of Records Reviewed |
|-------------------------------------------------|----------------------------|-------------------------------------|
| No. of children enrolled in care | | 18 |
| No. of staff employed | | 1 |
| No. of volunteers | | 18 |
| No. of children present at time of inspection | | 11 |
| No. of staff present at time of inspection | | 1 |
| No. of volunteers present at time of inspection | | 1 |
| No. of children interviewed/observed | | 11 |
| Persons Interviewed: | Licensee/Licensee Designee | <input checked="" type="checkbox"/> |
| | Program Director | <input checked="" type="checkbox"/> |
| | Caregiving staff | <input checked="" type="checkbox"/> |

Approved Child Use Space: Preschool classroom and gross motor room
 Approved Program Director: Kathryn Wilson
 Approved Central Administrator: None
 Approved Variances: No
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8125

Staff; volunteer; requirements.

(3) All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.

All volunteer records (18) lacked a public sex offender registry clearance.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



6/27/2022

Stacia L. Thrower
Licensing Consultant

Date