



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 4/9/2024,  
**Date of Report:** 4/10/2024

Licensee Name(s)	License Number
Northwest Michigan Community Action Agency Inc	DC400409755
Capacity	Facility Name
16	NMCAA Preschool Rapid City
Program Type	Licensee Designee(s)
Center	Karen P Lenaghan-Baughman Kimberly Jean Aultman Shannon E Phelps Kristine A Hagen Teasha Shantal Lawson Kristin Lea Ruckle Kaylee Lovejoy
Central Administrator(s)	Program Director(s) Name
	Jessica Yuhaus <b>Qualifications:</b> R 400.8113(7)(d) (12). <b>Date PD Approved:</b> 8/10/2023
Facility Address	Mailing Address
5258 River Street, Rapid City, MI, 49676	3963 Three Mile Rd, Traverse City, MI, 49686
Facility Phone Number	Facility Email Address
2313606175	tlawson@nmcaa.net

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Sharon Riebel, at (231) 262-3833. In the event that Sharon Riebel is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
584	0	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 15	3 : 4	1 : 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
11 : 11	3 : 3	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Environmental Health Inspection Report	1/23/2024	Received an A rating
Certification of School Building Fire Safety Provisions	1/4/2024	Received an A rating

<b>Hours of Operation</b>						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
07:50 AM To 2:50 PM	07:50 AM To 2:50 PM	07:50 AM To 2:50 PM	07:50 AM To 2:50 PM	07:50 AM To 2:50 PM		

**Bureau Recommendation**

I recommend this license be renewed.

**Approved By:**

*Sharon Riebel*

Sharon Riebel	04/10/2024		
<b>Licensing Consultant</b>	<b>Date</b>		