



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 2, 2021

Kristopher Hall
Sandy Ehlers
SEEDS
P.O. Box 2454
Traverse City, MI 49685-2454

RE: License #: DC400366696
SEEDS-Rapid City Elementary School
5258 River Street
Rapid City, MI 49676

Dear Ms. Ehlers:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/01/2021, I found 3 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8131(10)	Professional development requirements.
R 400.8143(1)	Children's records.
R 400.8143(8)	Children's records.

Due to the violations, you must send us a corrective action plan by 12/22/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 342-5006 – Cell
 (517) 284-9730- Main
 (517)-763-0217- Fax
 MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC400366696

Licensee Name: SEEDS

Licensee Address: P.O. Box 2454
Traverse City, MI 49685

Licensee Telephone #: (231) 947-0312

Licensee/Designee: Kristopher Hall, Designee

Name of Facility: SEEDS-Rapid City Elementary School

Facility Address: 5258 River Street
Rapid City, MI 49676

Facility Telephone #: (231) 384-2825

Original Issuance Date: 06/04/2015

Capacity: 58

Age Range: Ages 5 years 0 months Thru 12 years

Program Components: SWIMMING
SCHOOL AGE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 12/01/2021
 Date of Environmental Health Inspection: Needed
 Date of Fire Safety Inspection: 11/04/2021
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

	No. of Records Reviewed	
No. of children enrolled in care	58	10
No. of staff employed	5	5
No. of volunteers	2	2
No. of children present at time of inspection	33	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	33	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: C13 (#7), C14 (#8), C18 (#11), the gymnasium, the library, and the music room are approved as child use space.
 Approved Program Director: Brent Bontrager
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, there were 33 children present with five child care staff members. The center was found to be compliant with ratio requirements. While onsite, I observed snack time, outdoor play, programming, and free play. All child care staff members were caring and nurturing toward the children. I observed Mr. Bontrager give a child activity options who was unwilling to participate in the designated classroom activity. Mr. Bontrager reported that the center had a robotics

project scheduled for the afternoon. The center offers swimming program component. A follow up inspection will be conducted in the summer to review compliance with swimming licensing rules. SEEDS uses their own curriculum, and they focus on hands-on ecoSTEM activities that use art and social-emotional learning for children in grades K-12.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Ms. Ehlers did not ensure that at least 50% of the child care staff members who work directly with children are currently certified in first aid and infant, child, and adult CPR. During the inspection, only two out of five child care staff members were certified in CPR.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Ehlers did not ensure that child information cards were entirely completed at the time of the child's initial attendance. During the inspection, I reviewed 10 child information cards. Out of the 10 cards, I found one card missing a physician's phone number, an employer name and phone number, and information in the allergies/special needs/special instructions section.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 02/18/2020 and 03/12/2018

CORRECTIVE ACTION PLAN DATED: 03/12/2020 and 03/22/2018

R 400.8143 Children's records.

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:

(a) The child is in good health with activity restrictions noted.

(b) The child's immunizations are up-to-date.

(c) The immunization record or appropriate waiver is on file with the child's school.

Ms. Ehlers did not ensure that all school-age children had a signed health statement from their parent upon enrollment on file. During the inspection, I reviewed 10 child files. Out of the 10 files, two files had no signed school-age health statement signed by the parent.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 06/06/2016

CORRECTIVE ACTION PLAN DATED: 06/17/2016

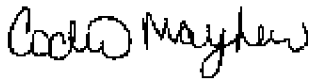
Technical Assistance and Consultation were provided on the following:

- I provided guidance on the Child Care Background Check (CCBC) website.
- I provided guidance on the staffing plans and supervised volunteers needing to be listed on the staffing plan.
- R 400.8161(8)- Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

- There have been delays with getting the Environmental Health Inspection completed. The center has submitted the required paperwork and they are waiting to receive a date for the onsite inspection.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



12/02/2021

Codie Mayhew
Licensing Consultant

Date