



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 27, 2023

Kristopher Hall
SEEDS
P.O. Box 2454
Traverse City, MI 49685-2454

RE: License #: DC400366696
SEEDS-Rapid City Elementary School
5258 River Street
Rapid City, MI 49676

Dear Mr. Hall:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 02/01/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

This interim inspection was completed with child care licensing consultant Renee Libby. During the interim inspection, we observed student arrival, handwashing, supper, transition to outdoor play, and self-directed student learning activity time in the classrooms. Staff sat with students and conversed with them during mealtime. They engaged in appropriate interactions with students throughout the inspection period.

The violations that were found are:

R 400.8131

Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Licensee designee Ms. Sandra Ehlers did not ensure that all child care staff members working directly with children completed training or certification in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. One staff member did not have child and pediatric CPR and first aid training within 90 days of hire.

REPEAT VIOLATION ESTABLISHED
LSR Dated 12/02/2021
Corrective Action Plan Dated 12/06/2021

R 400.8134 Hand washing.

- (3) Staff and volunteers shall ensure that children wash their hands at all of the following times:
 - (a) Before meals, snacks, or food preparation experiences.

Program director Mr. Brett Bontrager did not ensure that all children washed their hands before coming into the gymnasium/cafeteria to eat dinner. Several children entered the cafeteria without staff members ensuring they washed their hands before arriving to the program.

R 400.8143 Children's records.

- (1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Program director Mr. Bontrager did not ensure that complete child information cards were obtained at the time of each child's initial attendance. Ten child information cards were reviewed. Child information cards were incomplete, missing date of child's admission (9), parent employer names (3), employer phone numbers (4), physician name and/or phone number (2), and allergy/special needs/special instructions (1).

REPEAT VIOLATION ESTABLISHED
LSR Dated 12/02/2021, 02/18/2020 Corrective Action Plans Dated 12/02/2021,
06/30/2020
LSR Dated 02/18/2020
Corrective Action Plans Dated 6/30/2020

R 400.8161 Emergency procedures.

- (2) The written procedures must include all of the following:
(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Licensee designee Ms. Ehlers and program director Mr. Bontrager did not ensure the emergency procedures included a plan for how children with chronic medical conditions will be accommodated during each type of emergency. One child with a documented gluten allergy did not have a plan for his/her accommodation during each type of emergency.

R 400.8385 Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

Program director Mr. Bontrager did not ensure poisonous or toxic materials were stored out of reach of children. A child safety lock was broken on the cabinet under the sink in one classroom allowing access to bleach and air fresheners.

Technical Assistance and Consultation were provided on the following:

- Maximum group size requirements were reviewed, and plans made to ensure compliance when more than 36 children are present in the cafeteria/gym, and outdoors.
- The classroom temperature must always be at, or above 65 degrees F.
- All staff must sign in with accurate arrival and departure times.
- Ideas for handwashing compliance were discussed.

Due to the violations, you must send us a corrective action plan by 3/20/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

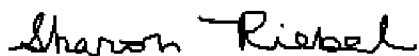
During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,



Sharon Riebel, Licensing Consultant
 Bureau of Community and Health Systems
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 P.O. Box 30664
 Lansing, MI 48909
 (517) 284-9730