



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 3, 2021

Nicole Heffelfinger
SEEDS
P.O. Box 2454
Traverse City, MI 49685-2454

RE: License #: DC400366696
SEEDS-Rapid City Elementary School
5258 River Street
Rapid City, MI 49676

Dear Ms. Heffelfinger:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 02/02/2021. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection, I reviewed fire safety, sleep equipment, child-child care staff member interactions, tornado/fire drills, criminal background paperwork, diapering, and programming. The center is comprised of three classrooms and three alternative child use spaces. Thirty-four children along with three child care staff members were present during the inspection. I found all three classrooms to be compliant with ratio and group sizes. Each classroom had a sufficient amount of developmentally appropriate equipment accessible to children. The center uses various educational tools to develop child identified topics to meet the educational needs of the child care children.

In classroom C-18, I observed Ms. Bontrager assist an injured child upon returning from outdoor play. Upon all of the children returning from outdoor play, I observed them engaged in silent reading. Mr. Bontrager offered books for children in need. In classroom C-14, I also observed children engaged in silent reading. The child care staff member in this classroom was observed assisting a child during silent reading and I observed her positively reinforcing rules in the classroom. In classroom C-13, I observed the child care staff member engaging the children in a desert themed art project. The child care staff member in this classroom was observed assisting children with their art project. All child care staff members were found to be nurturing and caring toward the children. All child care staff members were wearing face masks during the inspection.

As a result of the inspection, I did not find any rule or law violations.

Technical Assistance and Consultation were provided on the following:

- I provided guidance on the executive order on face mask requirements. Children age 5 years and older are required to wear a face mask in the classroom at all times.
- R 400.8152(1)-Technical Assistance: The center may apply for a variance to allow school-age children, with parental permission, to self-administer medications such as an inhaler or diabetic shots. The variance request must indicate that a *child care staff member* will supervise the administration of the medication and documentation of the medication administered. Refer to R 400.8104 for information on variances.

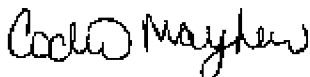
During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 231-922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
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Traverse City, MI 49684
(231) 342-5006