



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 9, 2023

Kristopher Hall
 SEEDS
 P.O. Box 2454
 Traverse City, MI 49685-2454

RE: License #: DC400366696

RE: SI LOG #: **SEEDS-Rapid City Elementary School**
5258 River Street
Rapid City, MI 49676

Dear Mr. Hall:

This letter is to advise you that the 03/09/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(10)	During the inspection I reviewed staff files. One child care staff member did not have verification of pediatric CPR and first aid training within 90 days.	Staff who are not certified in First Aid, pediatric and adult CPR will not work directly with children until training is complete. The employees in question had the training but were issued incorrect cards. Mr. Bontrager has requested corrected certificates.	Ongoing
R 400.8134(3)(a)	During the inspection I observed several children enter the cafeteria without staff members ensuring they washed their hands	Written procedures for handwashing will be established and shared with staff. Children will not be allowed to wash hands elsewhere in school, but must wash hands under direct	Ongoing

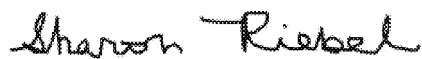
	before arriving to the program.	supervision of staff members. Ms. Ehlers confirmed procedures are in place and will check at each site visit.	
R 400.8143(1)	Ten child information cards were reviewed. Child information cards were incomplete, missing date of child's admission (9), parent employer names (3), employer phone numbers (4), physician name and/or phone number (2), and allergy/special needs/special instructions (1).	Upon enrollment, Ms. Ehlers and Mr. Bontrager will review child information records to ensure they are completely filled out. Current incomplete child information cards were returned to parents for completion. All have been returned. All child information cards are complete as of site visit on 3/1/23.	3/1/23 and ongoing
R 400.8161(2)(h)	Ten children's records were reviewed. One child with a documented gluten allergy did not have a plan for his/her accommodation during each type of emergency.	Going forward all sites will use the emergency care plan for any child whose parent has indicated a chronic medical condition. Ms. Ehlers verified that currently enrolled children have a completed emergency care plan at the site visit on 3/1/23. Ms. Ehlers and Mr. Bontrager will ensure this happens when new children are enrolled who have medical conditions.	3/1/23 and ongoing
R 400.8385	I observed a child safety lock was broken on the cabinet under the sink in one classroom allowing access to bleach and air fresheners.	Safety locks were fixed and verified by Ms. Ehlers during the site visit on 3/1/23 and chemicals were appropriately stored. Mr. Bontrager moved the hazardous chemicals during the inspection on 2/1/23. Staff will conduct sweep of the classrooms prior to use to ensure any materials labeled "keep out of reach of children" are inaccessible to children. This will be confirmed by Mr. Bontrager and during site visits by Ms. Ehlers.	2/1/23 and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Sharon Riebel". The signature is written in a cursive, flowing style.

Sharon Riebel, Licensing Consultant
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611 W. Ottawa Street
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(231) 262-3833