



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 11/29/2023
Date of Report: 12/5/2023

Licensee Name(s)	License Number
Kalkaska Public Schools	DC400348382
Capacity	Facility Name
36	Rapid City Elementary-GSRP
Program Type	Licensee Designee(s)
Center	Peggy Joe Schaub Lauralei Gehman
Central Administrator(s)	Program Director(s) Name
	Jessica Lyon Qualifications: R 400.8113(7)(a) (12). Date PD Approved: 2022-10-20
Facility Address	Mailing Address
5258 River Street NW, Rapid City, MI, 49676	315 S Coral, Kalkaska, MI, 49646
Facility Phone Number	Facility Email Address
2313316121	lgehman@kpschools.com

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Sharon Riebel found 1 violation. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 12/26/2023. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Sharon Riebel, at (231) 262-3833. In the event that Sharon Riebel is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
156	1	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10: 12	3: 3	0: 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
10: 10	2: 2	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	The licensee designee, Ms. Gehman, did not ensure child information cards were complete. Ten children's files were reviewed. Five files did not have completed child information cards.	Repeat Violation Established Reference: : 2/1/2023 :Violation Established;

Bureau Recommendation

Upon receipt of an acceptable corrective action plan, I recommend no change in the status of the license.

Approved By:

Sharon Riebel

Sharon Riebel	12/05/2023		
Licensing Consultant	Date		