



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 23, 2022

Jill Trudeau
Kalkaska Memorial Hospital
419 S Coral St
Kalkaska, MI 49646

RE: License #: DC400093874

RE: SI LOG #: **Kalkaska Mem Intergen Center**
419 S. Coral Street
Kalkaska, MI 49646

Dear Ms. Trudeau:

This letter is to advise you that the 02/17/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1)	During the inspection, I reviewed 10 child information cards. Out of the 10 cards, three were missing information in the allergy/special needs/special instruction section, two cards were missing a physician's phone number, and one card was missing an employer phone number. All 10 child information cards were outdated, and the center needs to use the	Ms. Trudeau reported that the licensee designee and lead teachers are having parents update the child information cards. To maintain compliance, the child information cards will be reviewed by the lead teacher with parents prior to children's initial date of attendance. The licensee designee will double check the child information cards prior to the child's first day of school.	02/25/2022

	most recent updated version of the child information cards.		
R 400.8143(3)	During the inspection, I reviewed 10 child files. Out of the 10 files, three files showed an immunization record dated after the time of the child's initial attendance.	Ms. Trudeau reported that the licensee designee will review children's files prior to the child's start date to ensure all required paperwork has been received and she will continue to review child files every three months.	02/22/2022
R 400.8161(2)	During the inspection, the center did not have a plan for how a child with asthma would be accommodated during each type of emergency.	The licensee designee had the child's mother update the child information card since the child's medical condition changed. To maintain compliance, she stated that the lead teacher will review child information cards with parents prior to the child's initial date of attendance to identify whether a plan for chronic medical conditions needs to be developed. To maintain compliance, the licensee designee will review emergency plans twice a year and as needed.	02/22/2022
R 400.8161(8)	During the inspection, Ms. Trudeau could not provide any documentation showing that child care staff members were being trained twice a year on emergency procedures.	Ms. Trudeau stated that the licensee designee will ensure that child care staff members are trained twice a year on emergency procedures and the licensee designee will document these trainings. Ms. Trudeau stated that she has added this to their employee handbook and training procedures.	02/15/2022
R 400.8350(5)	During the inspection, I recorded the water temperature at the child use sink in the GSRP	Ms. Trudeau reported that the Plant Engineering department turned down the hot water. To maintain compliance, the	02/22/2022

	classroom at 121.1 degrees Fahrenheit. In the infant classroom, I recorded the water temperature at the child use sink in the attached bathroom at 120.7 degrees Fahrenheit.	licensee designee will contact the Plant Engineering department to check the water temperature twice a year.	
R 400.8510(1)	On 01/20/2020, QFI Inspector Art Shaw completed a fire inspection at the center. He cited that the center needs to ensure that fire alarm plans for the addition of smoke alarms is sent to the Childcare Division in Lansing with the required plan review.	The licensee designee and Summit submitted the plan review. To maintain compliance, the licensee designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.	02/01/2022
R 400.8525 (14)	On 01/20/2020, QFI Inspector Art Shaw completed a fire inspection at the center. He cited that the center is required to document their testing of the lighted exit signs. Exit signs are to be tested monthly for 30 seconds and annually for 90 minutes.	The licensee designee completed and submitted the monthly log sheet for the exit signs. To maintain compliance, the licensee designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.	02/07/2022
R 400.8530(1)(c)(i) R 400.8530(1)(c)(ii)	On 01/20/2020, QFI Inspector Art Shaw completed a fire inspection at the center. He cited that the Treehouse/Nest use room there is being used for storage of toys and other items. These items	The licensee designee reported that a self-closing device was pbut on the door to the storage room in the Tree House room and the GSRP classroom. Also, all penetration above the suspended ceiling in the storage in the GSRP classroom has been	02/02/2022 02/11/2022

	<p>need to be in an approved storage room that is constructed to meet the requirements noted in the rule above dependent on the size of the room. There is a small storage room in the use room that might be re-arranged to store some of the items. It is also recommended to sort through the items in question to see if all of the items are really needed. Also, the center must ensure that all penetration above the suspended ceiling in the storage room in the GSRP use room are properly sealed with approved fire stopping caulk.</p>	<p>properly sealed. Ms. Trudeau reported that the storage area has been cleared out and they have purchased steel cabinets for storage. To maintain compliance, the licensee designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.</p>	
R 400.8530(9)	<p>During the inspection, I observed several bottles of cleaners sitting on a wooden bench adjacent to the boilers.</p>	<p>Ms. Trudeau reported that the staff removed all of the flammable materials and cleaning fluids in the heating plant room. To maintain compliance, the licensee designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.</p>	02/15/2022
R 400.8530(16)	<p>On 01/20/2020, QFI Inspector Art Shaw completed a fire inspection at the center. He cited that the childcare program is located in a hospital, and it</p>	<p>Ms. Trudeau reported that the licensee designee provided a copy of the life safety plan from the architect to show the doors in the area. To maintain compliance, the licensee</p>	02/01/2022

	<p>appears that the basement was divided into 2 smoke compartments. A set of double doors in the corridor are held open by electrical magnetic hold open devices yet a set of double doors opening into the Treehouse/Nest use room that could be part of the smoke barrier wall has had its door closing devices removed. A discussion about this with maintenance indicated that the Bureau of Fire Services (BFS) Inspector looked at the entire floor as a suite, so the smoke barrier wall was not needed. After talking with Gerald Rodabaugh in Lansing he indicated that documentation would be needed from BFS to shown that this is the case, and the smoke barrier is no longer needed.</p>	<p>designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.</p>	
R 400.8535(3)	<p>On 01/20/2020, QFI Inspector Art Shaw completed a fire inspection at the center. He cited that a remote annunciator is required to be in an area that is constantly attended by the child care staff. It was a requirement in the 1998 edition of the rules so it could be there but not notices.</p>	<p>Ms. Trudeau reported that the licensee designee submitted the fire plan involving the nurse's station monitoring the location of fires in the building. To maintain compliance, the licensee designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.</p>	02/01/2022

R 400.8540(1)	On 01/20/2020, QFI Inspector Art Shaw completed a fire inspection at the center. He cited that the center needs to provide smoke detectors tied to the building fire alarm system in the GSRP use room.	Ms. Trudeau reported that she has scheduled the installation of 12 smoke detectors by Summit. To maintain compliance, the licensee designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.	04/08/2022
R 400.8550(5)	On 01/20/2020, QFI Inspector Art Shaw completed a fire inspection at the center. He cited that the center needs to provide a plug cover for the electrical outlet in the Meadow use room. This is the outlet that the small refrigerator is plugged into.	Ms. Trudeau reported that she replaced the safety plug in the electrical outlet. To maintain compliance, the licensee designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.	01/20/2022
R 400.8550(6)	On 01/20/2020, QFI Inspector Art Shaw completed a fire inspection at the center. He cited that the center needs to provide a GFCI outlet near the sink adjacent to the toilet room in the GSRP use room.	Ms. Trudeau reported that a GFCI outlet has been installed near the sink adjacent to the toilet room in the GSRP classroom. To maintain compliance, the licensee designee will conduct a walk through of the child care center along with the Plant Engineer Manager to ensure compliance with fire code requirements and the licensee designee will review the licensing fire rules when completing the walk through.	02/01/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant
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