



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 21, 2023

Bobby Ludwick
YMCA of Greater Kalamazoo
1001 W. Maple
Kalamazoo, MI 49008

RE: License #: DC390414011
12th Street YMCA Prime Time
6501 S 12th Street
Portage, MI 49024

Dear Ms. Ludwick:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/18/2023, I found 4 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8131(10) Professional development requirements.
- R 400.8131(3) Professional development requirements.
- R 400.8134(2)(c) Hand washing.
- R 400.8325(1) Sanitization.

Due to the violations, you must send us a corrective action plan by 5/11/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

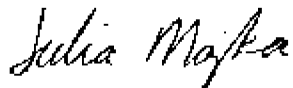
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Julia Majka, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 (269) 615-6039

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC390414011
Licensee Name:	YMCA of Greater Kalamazoo
Licensee Address:	1001 W. Maple Kalamazoo, MI 49008
Licensee Telephone #:	(269) 324-9625
Licensee/Designee:	Bobby Ludwick, Designee
Name of Facility:	12th Street YMCA Prime Time
Facility Address:	6501 S 12th Street Portage, MI 49024
Facility Telephone #:	(269) 345-9622
Original Issuance Date:	10/11/2022
Capacity:	95
Age Range:	Ages 5 years 0 months Thru 12 years
Program Components:	SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/18/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 09/01/2022- fire cert. signed by superintendent.
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	42	15
No. of staff employed	4	4
No. of volunteers	0	0
No. of children present at time of inspection	14	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	14	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The facility is located within 12th Street Elementary School. The rooms approved for child use space include the cafeteria and gymnasium.
 Approved Program Director: Renee Yorton
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

One out of four child care staff members did not complete CPR and first aid training within 90 days of being hired.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

One out of four child care staff members did not complete training in prevention of shaken baby syndrome and abusive head trauma and child maltreatment before caring for children.

R 400.8134 Hand washing.

(2) All staff and volunteers shall wash their hands at all of the following times:

(c) Before preparing and serving food and feeding children.

A child care staff member did not wash their hands before serving the afternoon snack. They did put gloves on, but handwashing is required.

R 400.8325 Sanitization.

(1) All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multi-purpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks.

The multi-purpose tables were only sanitized after snack. They should be washed, rinsed, and sanitized.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend a regular license be issued.

Julia Majka

4/21/2023

Julia Majka
Licensing Consultant

Date