



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 11, 2022

Bobby Ludwick  
YMCA of Greater Kalamazoo  
1001 W. Maple  
Kalamazoo, MI 49008

RE: Application #: DC390414011  
**12th Street YMCA Prime Time**  
**6501 S 12th Street**  
**Portage, MI 49024**

Dear Ms. Ludwick:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a original license with a maximum capacity of 95 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Julia Majka".

Julia Majka, Licensing Consultant  
Child Care Licensing Bureau  
611 West Ottawa St.  
P.O. Box 30664  
Lansing, MI 48909  
(269) 615-6039

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC390414011
<b>Applicant Name:</b>	YMCA of Greater Kalamazoo
<b>Applicant Address:</b>	1001 W. Maple Kalamazoo, MI 49008
<b>Applicant Telephone #:</b>	(269) 324-9625
<b>Licensee/Designee:</b>	Bobby Ludwick, Designee
<b>Name of Facility:</b>	12th Street YMCA Prime Time
<b>Facility Address:</b>	6501 S 12th Street Portage, MI 49024
<b>Facility Telephone #:</b>	(269) 345-9622
<b>Application Date:</b>	08/10/2022
<b>Capacity:</b>	95
<b>Program Type:</b>	CHILD CARE CENTER

## II. METHODOLOGY

08/10/2022	Enrollment Online enrollment; 7/28/22
08/30/2022	Inspection Completed On-site
08/30/2022	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

**Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):** The facility is located within 12<sup>th</sup> Street Elementary School. The rooms approved for child use space include the cafeteria and gymnasium. The facility has sufficient space for the requested capacity of 95 school-age children.

The cafeteria measures approximately 46ft. x 55ft.; providing a total of 2,530 square feet. This accommodates a capacity of 72 children ages 5 to 12 years of age.

The gymnasium measures approximately 87ft. x 46ft.; providing a total of 4,002 square feet. This accommodates a capacity of 114 children ages 5 to 12 years of age.

**Equipment:** The facility has the required amount of developmentally appropriate equipment for the ages and capacity requested.

**Number of sinks and toilets:** The facility has a total of seven toilets and six handwashing sinks in the approved use space.

**Outdoor play area - location, fenced or not, water hazards:** The outdoor play area is located behind the building. The playground is not fenced and there are no water hazards.

**Documentation if a lead hazard risk assessment was required and the results:** The facility will serve school-age children only; therefore, a lead assessment is not required.

**Documentation of playground safety:** The facility will only serve school age children; therefore, a playground inspection is not required. Parents must give written permission for children to use the playground without an inspection.

### B. Program Description

**Ages of children served:** The facility will serve children ages 5-12 years.

**Proposed days and hours of operation:** The facility will operate during the school year, Monday through Friday for before and after school care. The hours of operation are 6:30am to 8:30am and 3:30pm to 6:00pm. During the summer full time care will be provided Monday through Friday from 6:30am to 6:00pm.

**Full or part time (AM or PM sessions or both):** Part time care is provided during the school year and full-time care during the summer.

**Other program components - transportation, swimming, food service:** The facility does not provide transportation or swimming. An afternoon snack is provided.

**Name of program director and under what rules the program director is qualified:** Anne Creek is the approved program director. She is approved under R 400.8113(8)(a) and (9).

**Is there a central administrator that meets the administrative requirement?** N/A

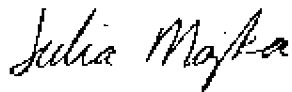
**Explanation of variance(s), if any:** None

### C. Rule/Statutory Violations

The center was in full compliance at the time of the onsite inspection.

## IV. RECOMMENDATION

I recommend issuance of an original license to this child care center.



10/11/2022

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Julia Majka  
Licensing Consultant

Date

Approved By:



10/11/2022

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Yolanda Sims  
Area Manager

Date