



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 8, 2023

Bobby Ludwick
YMCA of Greater Kalamazoo
1001 W. Maple
Kalamazoo, MI 49008

RE: License #: DC390414011
12th Street YMCA Prime Time
6501 S 12th Street
Portage, MI 49024

Dear Ms. Ludwick:

This letter is to advise you that the 05/04/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|-----------------|---|--|----------------------|
| R 400.8131(10) | One out of four child care staff members did not complete CPR and first aid training within 90 days of being hired. | All staff members will be trained in first aid and pediatric, child, and adult CPR within 90 days of being hired. | 5/31/2023 |
| R 400.8131(3) | One out of four child care staff members did not complete training in prevention of shaken baby syndrome and abusive head trauma and child maltreatment before caring for children. | All staff members will be trained in shaken baby syndrome and abusive head trauma and child maltreatment before caring for children. | 5/31/2023 |

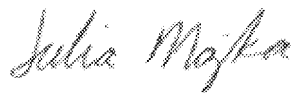
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|------------------|---|---|----------|
| R 400.8134(2)(c) | A child care staff member did not wash their hands before serving the afternoon snack. They did put gloves on, but handwashing is required. | Staff members will wash their hands before serving afternoon snack. | 5/1/2023 |
| R 400.8325(1) | The multi-purpose tables were only sanitized after snack. They should be washed, rinsed, and sanitized. | Staff member will wash, rinse, and sanitize tables after snack. | 5/1/2023 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Julia Majka, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 (269) 615-6039