



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

February 2, 2023

Marc Verkaik  
Kalamazoo Christian School Association  
3800 S. 12th Street  
Kalamazoo, MI 49009

RE: License #: DC390411474  
**Heritage CRC**  
**2857 S. 11th Street**  
**Kalamazoo, MI 49009**

Dear Mr. Verkaik:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 2/1/2023, I found 7 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8131(10) Professional development requirements.
- R 400.8131(5) Professional development requirements.
- R 400.8146(2) Information provided to parents.
- R 400.8152(9) Medication; administrative procedures.
- R 400.8161(4) Emergency procedures.
- R 400.8330(2) Food services and nutrition generally.
- R 400.8340(3) Food services and nutrition; provided by parents.

Due to the violations, you must send us a corrective action plan by 2/22/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

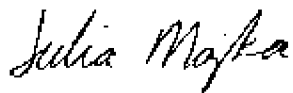
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Julia Majka, Licensing Consultant  
Child Care Licensing Bureau  
611 West Ottawa St.  
P.O. Box 30664  
Lansing, MI 48909  
(269) 615-6039

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC390411474
<b>Licensee Name:</b>	Kalamazoo Christian School Association
<b>Licensee Address:</b>	2121 Stadium Drive Kalamazoo, MI 49008
<b>Licensee Telephone #:</b>	(269) 343-0202
<b>Licensee/Designee:</b>	Marc Verkaik, Designee
<b>Name of Facility:</b>	Heritage CRC
<b>Facility Address:</b>	2857 S. 11th Street Kalamazoo, MI 49009
<b>Facility Telephone #:</b>	(269) 544-2332
<b>Original Issuance Date:</b>	08/16/2022
<b>Capacity:</b>	34
<b>Age Range:</b>	Ages 4 years 0 months Thru 6 years
<b>Program Components:</b>	PRESCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 02/01/2023  
 Date of Environmental Health Inspection: 06/22/2022  
 Date of Fire Safety Inspection: 07/21/2022  
 Date of Lead Hazard Risk Assessment, if applicable: N/A, built in 1989  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	20	10	
No. of staff employed	3	3	
No. of volunteers	0	0	
No. of children present at time of inspection	11		
No. of staff present at time of inspection	2		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	11		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The facility is located within Heritage Christian Reformed Church. The rooms approved for child use space include Room 4, Room 8, and the gymnasium.

Approved Program Director: Kristen Schneidenbach

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8131 Professional development requirements.**

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

One out of 3 child care staff members who work directly with children has not been trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

One out of 3 child care staff members has not completed the required health and safety training within 90 days of being hired.

**R 400.8146 Information provided to parents.**

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

The facility has not received written documentation that parents received the written information packet.

**R 400.8152 Medication; administrative procedures.**

(9) A center shall maintain a record as to the time and the amount of medication given or applied, with the exception of medications described in subrule (8) of this rule, on a form provided by the department or a comparable substitute approved by the department. One form per medication is required. The signature of the child care staff member administering the medication must be included.

One medication permission form had 3 medications listed on the same form. One form per medication is required.

**R 400.8161 Emergency procedures.**

(4) The crisis management plan required by subrule (2) of this rule must be maintained in a place known and easily accessible to all personnel.

The crisis management plans for active shooter and bomb threat were not in a place known and easily accessible to all personnel.

**R 400.8330 Food services and nutrition generally.**

(2) A written agreement must be kept on file at the center if the parent has agreed to provide formula, milk, or food. The center shall provide an adequate amount of formula, milk, or food if the parent does not.

The facility does not have on file at the center a written agreement with parents to provide food. It is in the handbook; however, an agreement form is required.

**R 400.8340 Food services and nutrition; provided by parents.**

(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.

Children's lunch containers were not labeled with first and last name and date.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend a regular license be issued

*Julia Majka*

2/2/2023

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Julia Majka  
Licensing Consultant

Date