



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 22, 2023

Elise Allie  
ATH, LLC  
400 Gladys  
Portage, MI 49024

RE: License #: DC390405821  
**A Touch of Home V**  
**7890 S. 8th St.**  
**Kalamazoo, MI 49009**

Dear Mrs. Allie:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/22/23, I found five violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- |                      |                                                          |
|----------------------|----------------------------------------------------------|
| <b>R 400.8122(5)</b> | <b>Lead caregiver; qualifications; responsibilities.</b> |
| <b>R 400.8131(6)</b> | <b>Professional development requirements.</b>            |
| <b>R 400.8152(5)</b> | <b>Medication; administrative procedures.</b>            |
| <b>R 400.8380(1)</b> | <b>Maintenance of premises.</b>                          |
| <b>R 400.8380(4)</b> | <b>Maintenance of premises.</b>                          |

Due to the violations, you must send us a corrective action plan by 6/15/23. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| <b>During calendar year 2022:</b>                                                               | <b>Total</b> |
|-------------------------------------------------------------------------------------------------|--------------|
| Number of serious injuries that occurred in facility.                                           | <b>0</b>     |
| Number of deaths that occurred in the facility.                                                 | <b>0</b>     |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | <b>0</b>     |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jennifer Blake, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30837  
 Lansing, MI 48909

(269) 615-5347

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

|                                |                                                                             |
|--------------------------------|-----------------------------------------------------------------------------|
| <b>LicenseLicense #:</b>       | DC390405821                                                                 |
| <b>Licensee Name:</b>          | ATH, LLC                                                                    |
| <b>Licensee Address:</b>       | 400 Gladys<br>Portage, MI 49024                                             |
| <b>Licensee Telephone #:</b>   |                                                                             |
| <b>Licensee/Designee:</b>      | Elise Allie, Designee                                                       |
| <b>Name of Facility:</b>       | A Touch of Home V                                                           |
| <b>Facility Address:</b>       | 7890 S. 8th St.<br>Kalamazoo, MI 49009                                      |
| <b>Facility Telephone #:</b>   | (269) 743-7229                                                              |
| <b>Original Issuance Date:</b> | 10/30/2020                                                                  |
| <b>Capacity:</b>               | 77                                                                          |
| <b>Age Range:</b>              | Ages Birth Thru 12 years                                                    |
| <b>Program Components:</b>     | TRANSPORTATION<br>PRESCHOOL<br>SCHOOL AGE<br>INFANT/TODDLER<br>FOOD SERVICE |

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/22/2023  
Date of Environmental Health Inspection: 03/07/2023  
Date of Fire Safety Inspection:  
Date of Lead Hazard Risk Assessment, if applicable:  
Date of Documentation of Playground Compliance, if applicable:

|                                                 |    | No. of Records<br>Reviewed          |  |
|-------------------------------------------------|----|-------------------------------------|--|
| No. of children enrolled in care                | 45 | 15                                  |  |
| No. of staff employed                           | 16 | 8                                   |  |
| No. of volunteers                               | 0  | 0                                   |  |
| No. of children present at time of inspection   | 35 |                                     |  |
| No. of staff present at time of inspection      | 10 |                                     |  |
| No. of volunteers present at time of inspection | 0  |                                     |  |
| No. of children interviewed/observed            | 35 |                                     |  |
| Persons Interviewed:                            |    |                                     |  |
| Licensee/Licensee Designee                      |    | <input type="checkbox"/>            |  |
| Program Director                                |    | <input checked="" type="checkbox"/> |  |
| Caregiving staff                                |    | <input checked="" type="checkbox"/> |  |

Approved Child Use Space: The entire child care center is approved for child care use including the infant room, wobbler, toddler room, and two preschool rooms.  
Approved Program Director: The approved program director is Jenny Raney.  
Approved Central Administrator: none  
Approved Variances: none  
Key Indicator Inspection: no

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8122****Lead caregiver; qualifications; responsibilities.**

(5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3.

| Table 3<br>Lead Caregiver Qualifications |                                                                                                       |                                                                                      |                     |
|------------------------------------------|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------|
|                                          | Education                                                                                             | Coursework in Early Childhood Education, Child Development, or a Child-Related Field | Hours of Experience |
| (a)                                      | Bachelor's degree or higher in early childhood education, child development, or a child related field |                                                                                      |                     |
| (b)                                      | Montessori credential with                                                                            |                                                                                      | 480 hours           |
| (c)                                      | Associate's degree or higher in early childhood education or child development                        |                                                                                      |                     |
| (d)                                      | Valid child development associate credential with                                                     |                                                                                      | 480 hours           |
| (e)                                      | High school diploma or GED with                                                                       | 12 semester hours and                                                                | 960 hours           |
| (f)                                      | High school diploma or GED with                                                                       | 12 semester hours, 18 CEUs, or a combination to equal 180 clock hours with           | 1920 hours          |

Three of the staff did not meet the minimum qualifications set forth by the department. They are all enrolled in courses to become qualified.

**R 400.8131****Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

One of the staff files reviewed did not complete 16 hours in 2021. There were 12 hours documented and completed.

**R 400.8152                      Medication; administrative procedures.**

(5) A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.

A child's prescription medication had expired in 5/2022 and was not returned to children's parents or discarded. There was a bucket of sunscreen accessible to children.

**R 400.8380                      Maintenance of premises.**

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

The exterior door at the rear of the building and the exterior door in the infant room both have rust at the bottom of the doors. In the infant room, the rust areas are accessible to the children.

**R 400.8380                      Maintenance of premises.**

(4) Floors, interior walls, and ceilings must be kept in sound condition, good repair, and maintained in a clean condition.

The rubber baseboards in the toddler room is peeling away from the wall revealing the adhesive of the wall and baseboard which is accessible to children. The wall outside the toddler room has been chipped from the nap cots, and has exposed drywall.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



5/22/23

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Jennifer Blake  
Licensing Consultant

Date