



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 2/13/2024,
Date of Report: 2/14/2024

Licensee Name(s)	License Number
Kalamazoo Regional Educational Services Agency	DC390400270
Capacity	Facility Name
36	Milwood UMC Head Start
Program Type	Licensee Designee(s)
Center	Rachel Mae Roberts Norma Louise Ash
Central Administrator(s)	Program Director(s) Name
Norma Ash	Stephanie Marie Hill Qualifications: R 400.8113(7)(b) (12). Date PD Approved: 8/30/2019
Facility Address	Mailing Address
3919 Portage Street, Kalamazoo, MI, 49001	422 E. South Street, Kalamazoo, MI, 49007
Facility Phone Number	Facility Email Address
2692509200	norma.ash@kresa.org

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Julia Majka, at (269) 615-6039. In the event that Julia Majka is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
735	0	1
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 14	2 : 2	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
11 : 11	2 : 2	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Fire Safety Inspection	11/18/2021	Approved
Food Service License	10/17/2023	Approved
Boiler Inspection	6/9/2021	Approved

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
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Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8530(10)	The center shall not store combustible materials within the central heating plant or fuel-fired water heater rooms or in basements containing fuel-fired heating equipment, without a proper fire separation.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08:30 AM To 2:45 PM	08:30 AM To 2:45 PM	08:30 AM To 2:45 PM	08:30 AM To 2:45 PM	08:30 AM To 2:45 PM		

Bureau Recommendation
I recommend issuance of a regular license.

Approved By:			
Julia Majka <i>Julia Majka</i> Licensing Consultant	Date 2/14/2024		