



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 21, 2022

Norma Ash
Kalamazoo Regional Educational Services Agency
422 E. South Street
Kalamazoo, MI 49007

RE: License #: DC390343652
KRESA West Campus Head Start
4606 Croyden Ave
Kalamazoo, MI 49006

Dear Ms. Ash:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/19/2022, I found *1 violation*. The violation is listed below and explained in the attached report.

R 400.8152(2) Medication; administrative procedures.

Due to the violations, you must send us a corrective action plan by 5/11/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.

- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Julia Majka, Licensing Consultant
 Child Care Licensing Bureau
 611 West Ottawa St.
 P.O. Box 30664
 Lansing, MI 48909
 (269) 615-6039

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC390343652

Licensee Name: Kalamazoo Regional Educational Services Agency

Licensee Address: 422 E. South Street
Kalamazoo, MI 49007

Licensee Telephone #: (269) 250-9845

Licensee/Designee: Norma Ash, Designee

Name of Facility: KRESA West Campus Head Start

Facility Address: 4606 Croyden Ave
Kalamazoo, MI 49006

Facility Telephone #: (269) 250-9845

Original Issuance Date: 10/18/2013

Capacity: 82

Age Range: Ages 2 years 6 months Thru 5 years 11 months

Program Components: GSRP
TRANSPORTATION
PRESCHOOL
HEAD START
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/19/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 02/11/2022
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care		59	15
No. of staff employed		10	6
No. of volunteers		0	0
No. of children present at time of inspection		38	
No. of staff present at time of inspection		6	
No. of volunteers present at time of inspection		0	
No. of children interviewed/observed		38	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 115A, 115B, 121, 122, and 123
 Approved Program Director: Stephanie Cavalear, Katie McMillian, Kathryn Grabowski, and Megan Ross
 Approved Central Administrator: Norma Ash
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

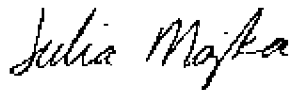
R 400.8152 Medication; administrative procedures.

(2) A child care staff member shall give or apply medication, prescription or nonprescription, only with prior written permission from a parent.

Four children have prescription medication on file at the center, but the parents have not provided written permission. One child had written permission form for Tylenol, but the parent provided Ibuprofen. The medication has to match the permission form and every section of the form should be completed by the parent.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend a regular license be issued.



4/21/2022

Julia Majka
Licensing Consultant

Date