



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

4/19/2024

Nicole Birko
Lincoln PEEP GSRP & CIS
912 N. Burdick, Kalamazoo, MI 49007

License Number: DC390303362

Dear Nicole Birko,

This letter is to advise you that the 4/19/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1)	I reviewed ten child information cards in the school-age program and five cards were missing employer names and phone numbers.	The licensee designee stated that the after school coordinator would obtain all of the missing information on the enrollment cards/child information cards.	05/11/2024
R 400.8380(1)	The premises were not maintained in a safe condition. The railing in stairwell C going from the second to the third floor was broken and loose. The railing in stairwell A going from the second to the third floor was loose.	The licensee designee stated that a work order was submitted on 4/11/2024 to the Kalamazoo Public Schools facilities department to repair the railings. The PEEP specialist will follow up in mid-May to be sure it has been corrected.	05/19/2024
R 400.8380(3)	The roof was leaking on the third floor and was not	The licensee designee stated that a work order	05/19/2024

	weathertight/watertight and was not in good repair. There were four missing ceiling tiles, two garbage cans, and a bucket in the hallway to catch dripping water from the roof leak. There was also water on the floor.	was submitted on 4/11/2024 to the Kalamazoo Public Schools facilities department to repair the roof. The PEEP specialist will follow up in mid-May to be sure it has been corrected.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Carrie Harris at (269) 615-5617 or harrisc15@michigan.gov. In the event that Carrie Harris is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Carrie Harris, Licensing Consultant