



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 2, 2022

Elizabeth Jackson-Spaner
Kalamazoo Public Schools
3501 Moreland Street
Kalamazoo, MI 49001

RE: License #: DC390303362

RE: SI LOG #: **Lincoln PEEP GSRP & CIS**
912 N. Burdick
Kalamazoo, MI 49007

Dear Ms. Jackson-Spaner:

This letter is to advise you that the 06/02/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8134(4) Hand washing.	One of the girls' bathrooms used by the school-age program did not have guidelines posted for handwashing in the toilet room.	The licensee designee stated that a handwashing poster was put up in the girl's bathroom and program staff will check frequently to make sure they are not taken down from the bathrooms.	05/02/2022
R 400.8143(1) Children's records.	I reviewed 33 child records and 20 child information cards were missing required information such as admission dates,	The licensee designee stated that the child information records will be reviewed by staff to make sure they are complete.	05/27/2022

	employer names and phone numbers, physician information, allergies/special needs, emergency contact and release information, and one family indicated “no” to emergency medical treatment, but nothing was on file indicating from the parents what the center should do in the event of an emergency.		
R 400.8380(4) Maintenance of premises.	The ceiling in Room 308 was not good repair. There was one missing ceiling tile and one tile that was stained. There was also a leak from a place in the ceiling and a bucket was used to catch water in the room.	The licensee designee stated that a work order was submitted to facilities to replace the stained ceiling tiles and fix the leak.	05/27/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Carrie Harris".

Carrie Harris, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
PO Box 30664
Lansing, MI 48909
(269) 615-5617