



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 3/6/2024  
**Date of Report:** 3/6/2024

Licensee Name(s)	License Number
Kalamazoo Public Schools / Greenwood Elementary	DC390299366
Capacity	Facility Name
100	KCIS - Woods Lake Elementary
Program Type	Licensee Designee(s)
Center	Elizabeth Katherine Jackson-Spaner Nicole Birko
Central Administrator(s)	Program Director(s) Name
None.	None.
Facility Address	Mailing Address
3215 Oakland Drive, Kalamazoo, MI, 49008	3501 Moreland Street, Kalamazoo, MI, 49001
Facility Phone Number	Facility Email Address
2693370790	birkonr@kalamazoopublicschools.net

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

As a result of the renewal inspection(s) on 3/6/2024, licensing consultant Carrie Harris did not find any rule or law violations. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Carrie Harris, at (269) 615-5617. In the event that Carrie Harris is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
49	0	0
<i>Number of Children's Records Reviewed: Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed: Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed: Number of Volunteers</i>
0: 0	2: 2	0: 0
<i>Number of Children Observed: Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed: Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
0: 0	0: 0	0: 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	No	No

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Environmental Health Inspection	2/3/2009	A Rating.
Certification of School Building Fire Safety Provisions	3/1/2024	Approval based on superintendent's written statement.

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
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<b>Technical Assistance</b>	
<i>Rule Number</i>	<i>Rule</i>

<b>Hours of Operation</b>						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
3:45 PM To 6:15 PM	3:45 PM To 6:15 PM	3:45 PM To 6:15 PM	3:45 PM To 6:15 PM			

**Bureau Recommendation**

The center is not operating at this location this school year. The licensee understands they must contact the department prior to operating at this location again. I recommend renewal of this child care center at regular status.

**Approved By:**

<i>Carrie Harris</i> Carrie Harris <b>Licensing Consultant</b>	03/06/2024 <b>Date</b>		