



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

5/20/2024

Heritage Christian Academy  
6312 Quail Run Drive  
Kalamazoo, MI, 49009

License Number: DC390296053

Dear Suzanne Bos,

This letter is to advise you that the 5/20/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
722.115n(1)	One child care staff member did not get the child care background check fingerprints prior to unsupervised contact with children. She mistakenly got them through a different agency.	The staff member got the correct fingerprinting done at IdentoGo on May 11, 2024.	5/29/24
R 400.8125(5)	One child care staff member did not sign the abuse and neglect statement at time of hire.	The staff member signed the abuse and neglect statement on 5/07/24.	5/29/24

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Julia Majka at (269) 615-6039 or [majkaj@michigan.gov](mailto:majkaj@michigan.gov). In the event that Julia Majka is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

Julia Majka, Licensing Consultant