



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

May 10, 2022

Jillian Turner
 Galesburg-Augusta Community Schools
 315 W. Battle Creek Ave.
 Galesburg, MI 49053

RE: License #: DC390264686
G/A Early Childhood Programs
315 W. Battle Creek Ave.
Galesburg, MI 49053

Dear Ms. Turner:

This letter is to advise you that the 05/10/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|--|--|---|-----------------------------|
| R400.8131(12) Professional development requirements | Not all child care staff have completed the health and safety refresher trainings for 2020 and 2021. | Consultant emailed the refresher links to program director, Jillian Turner. Ms. Turner will have all child care staff complete the 2020 and 2021 refresher trainings. Moving forward, staff will complete the refresher trainings as they are released, in a timely manner. | 06/13/2022 and continuous |
| R400.8143(1) Children's records | The child information cards were missing information, including date of admission, date of birth, and allergy information. | The program director will review the child information cards for all classrooms and make sure that parents complete each required line. | Continuous |

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|--------------------------------------|--|--|------------|
| R400.8161(5) Emergency procedures | A fire drill was not completed during the winter quarter, December thru February, for 2020 and 2021. | The program director will schedule a fire drill during the winter quarter, December thru February, each school year. This will be coordinated with the child care staff in all the early childhood program classrooms. | Continuous |
| R400.8161(6) Emergency procedures | The center only completed one tornado drill between March and November 2020 and 2021. They have been completing the second drill in January each year. | The program director will schedule a second tornado drill to be completed between March and November each year for the early childhood program classrooms. She will coordinate with the child care staff. | Continuous |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions at (269) 568-2686. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Roxanne Duckworth, Licensing Consultant
 Child Care Licensing Bureau
 611 West Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909