



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 19, 2022

Elizabeth Jackson-Spaner
Kalamazoo Public Schools
3501 Moreland Street
Kalamazoo, MI 49001

RE: License #: DC390023249
Greenwood PEEP GSRP
3501 Moreland Avenue
Kalamazoo, MI 49001

Dear Ms. Jackson-Spaner:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-5617

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC390023249
Licensee Name:	Kalamazoo Public Schools
Licensee Address:	3501 Moreland Street Kalamazoo, MI 49001
Licensee Telephone #:	(269) 337-0832
Administrator/Licensee Designee:	Elizabeth Jackson-Spaner, Designee
Name of Facility:	Greenwood PEEP GSRP
Facility Address:	3501 Moreland Avenue Kalamazoo, MI 49001
Facility Telephone #:	(269) 337-0560
Capacity:	36
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On August 5, 2022, the licensee requested to change the child use space from Rooms 120 (previously 116) and 121 (previously Room 118) to Rooms 104 and 105. The center would also like to approve the library/media center (Room 108) as approved child use space.

III. Methodology

08/22/2016 Inspection Completed – Lead Hazard Risk Assessment: A

02/01/2022 Inspection Completed – Fire Safety: A

08/05/2022 Modification Request Received

08/31/2022 Inspection Completed – Lead Hazard Risk Assessment: A

09/08/2022 Inspection Completed – Env. Health: A

09/16/2022 Inspection Completed Onsite

09/19/2022 Modify Other

IV. Description of Findings and Conclusions

The terms of the original license have been modified on June 17, 2014, October 30, 2015, and September 19, 2022.

The center is located within Greenwood Elementary School and is licensed to serve 36 children ages 3.6 – 6 years. The center is requesting to move the classrooms from Rooms 120 (formally 116) and 121 (formerly 118) to Rooms 104 and 105. The center would also like to add the library/media center (Room 108) to the approved child use space.

Room	Measurements	Total Space	Ages	Capacity
104	30'x24'=720	720 sq. ft.	3.6-6 years	20
105	30'x24'=720	720 sq. ft.	3.6-6 years	20
Gymnasium/Cafeteria	50'x70'=3,500	3,500 sq. ft.	3.6-6 years	100
Library/Media Center (Room 108)	50'x28" =1,400	1,400 sq. ft.	3.6-6 years	40
TOTALS		6,340 sq. ft.	3.6-6 years	180

The facility has sufficient square footage to support the licensee's request for a capacity of 36 preschool children. The classrooms are furnished with a variety of

developmentally appropriate equipment and materials to support the requested capacity and ages.

Each classroom has 1 toilet and 1 hand washing sink in the room. The children also have access to another bathroom in the hallway that has 3 toilets and 2 hand washing sinks, for a total of 5 toilets, and 4 hand washing sinks in the facility. This meets the requirements for at least 1 toilet and 1 hand washing sink for every 15 children since the center operates more than 5 continuous hours each day.

The preschool component is a Great Start Readiness Program (GSRP) sponsored by the State of Michigan. Both classrooms operate Monday through Friday from 8:50 AM to 3:50 PM. Transportation is provided on Kalamazoo Public School buses. The children will be served breakfast, lunch, and one snack. All meals are catered through Chartwells. There is no swimming component.

The outdoor area is partially fenced and located on the right side of the school building. The children will use a large grassy area with portable playground equipment. A playground safety inspection was completed on October 7, 2009, and there is one play structure approved for children ages 2-5 years. The rest of the playground equipment is designed for the elementary children and is not approved for the preschool children's use. There are no water hazards on the premises.

An environmental health inspection was completed on September 8, 2022 and received an "A" rating. The center utilizes a catered kitchen licensed through the health department and a copy of the most recent food service inspection is on file and was dated October 13, 2021. The center provided a statement signed by the Superintendent on February 1, 2022, to demonstrate compliance with school fire safety provisions. A lead hazard risk assessment was completed on January 31, 2017, to include the bathrooms, gymnasium/cafeteria, and the media center in Room 108. A second lead hazard risk assessment was completed on August 18, 2022, to include rooms 104, 105, and their bathrooms. No variances have been requested or approved.

The approved program director in Room 105 is Christine Doane. Ms. Doane was approved on September 20, 2018, and meets the requirements for R 400.8113(9)(a) and (13).

The approved program director in Room 104 is Kathleen Kline. Ms. Kline was approved on April 12, 2022, and meets the requirements for R 400.8113(7)(a)&(9).

The approved central administrator is Elizabeth Jackson-Spaner. Ms. Jackson-Spaner was approved on September 6, 2016, and meets the requirements for R 400.8113(13).

V. Recommendation

I recommend the approval of the medication to remove rooms 120 (previously 116) and 121 (previously room 118) from the approved child use space and add rooms 104, 105, and the library/media center (room 108) to the approved child use space.

Carrie Harris

September 19, 2022

Carrie Harris
Licensing Consultant

Date