



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 9, 2023

Bobby Ludwick
YMCA of Greater Kalamazoo
1001 W. Maple
Kalamazoo, MI 49008

RE: License #: DC390020680
Winchell Prime Time
2316 Winchell Ave
Kalamazoo, MI 49008

Dear Ms. Ludwick:

This letter is to advise you that the 01/05/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(3)(a)	The license posted at the facility expired in 2021. The current license needs to be posted in a place accessible and visible to parents.	Current license was located in a folder. It will be posted in a place accessible and visible to parents.	1/9/2023
R 400.8112(2)(e)	The licensee designee has not maintained the connection, disconnection status of child care staff in the comprehensive background check system.	All current staff are connected and former staff disconnected.	1/5/2023
R 400.8119(2)	The facility hired a site supervisor that does not	A new site supervisor has been hired who meets experience and	1/9/2023

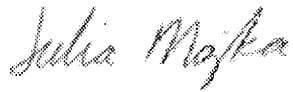
	have the required hours of experience as a child care staff member and does not have the required training.	training requirements. Their start date is 1/9/2023.	
R 400.8125(1)	While onsite I observed children climbing a progressive pull up bar that went approximately 8 feet off the ground and child care staff did not provide direct supervision. One child got stuck at the top and was unable to get down. I also observed 5 children digging through a large trash can to find a bouncy ball. Child care staff saw them in the trash can and did not intervene.	Staff will ensure that children do not use the pull up bar. If an object needs removed from the trash, staff will be responsible for retrieving that item using proper PPE.	1/9/2023
R 400.8125(5)	Two out of four staff members did not sign the child abuse and neglect statement at time of hire.	All current staff have signed abuse and neglect statement. All future staff will do so at time of hire.	1/5/2023
R 400.8161(4)	The facility does not have a copy of the crisis management plan onsite.	Crisis management plan has been placed and will remain onsite.	1/9/2023
R 400.8330(10)	The snack menu posted on the parent board is from October.	Snack menus will be posted, dated, and updated weekly in a place visible to parents.	1/9/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Julia Majka".

Julia Majka, Licensing Consultant
Child Care Licensing Bureau
611 West Ottawa St.
P.O. Box 30664
Lansing, MI 48909
(269) 615-6039