



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

February 10, 2023

Bobby Ludwick
 YMCA of Greater Kalamazoo
 1001 W. Maple
 Kalamazoo, MI 49008

RE: License #: DC390020679
MLK Westwood Prime Time
1100 Nichols Road
Kalamazoo, MI 49006

Dear Ms. Ludwick:

This letter is to advise you that the 02/10/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(6)	The center did not provide records detailing daily arrival and departure times for one out of five child care staff members.	Daily arrival and departure times for all staff are recorded in the Paycom app. The site supervisor, program director, or licensee designee can make these records available to licensing at any time.	2/10/2023
R 400.8112(3)	During my inspection a child care staff member was unsupervised with child care children and has not been determined eligible.	No person shall be left unsupervised with children until they have received a status of "eligible" from CCBC.	2/2/2023

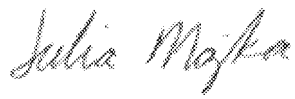
R 400.8128	One out of five child care staff members does not have proof of freedom from communicable tuberculosis on file at the center.	All staff will have proof of negative TB test before interacting with children.	2/2/2023
R 400.8131(4)	One out of five child care staff members has not completed prevention and control of infectious disease training, including immunizations before unsupervised contact with children.	All staff will have completed prevention of control of infectious disease training, including immunizations before unsupervised contact with children.	2/2/2023
R 400.8134(4)	Guidelines for hand washing are not posted by the hand washing sinks in the girls or boys bathrooms.	Guidelines for hand washing will be posted in the girls and boys bathrooms.	2/10/2023
R 400.8161(7)	The written log for fire and tornado drills for 2021 are not on file at the center.	Fire and tornado drills will be held in compliance with Child Care Licensing. Logs will be kept on the licensing board or stored in the licensing notebook.	2/2/2023
R 400.8325 (1)	Multi-purpose tables were not washed, rinsed, and sanitized before snack.	Tables will be cleaned using the 3-step process before all snacks.	2/2/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Julia Majka".

Julia Majka, Licensing Consultant
Child Care Licensing Bureau
611 West Ottawa St.
P.O. Box 30664
Lansing, MI 48909
(269) 615-6039