



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 21, 2023

Scott Kemple  
Kalamazoo Country Day  
4221 E Milham Rd  
Portage, MI 49002

RE: License #: DC390020228  
**Kalamazoo Country Day**  
**4221 E. Milham Road**  
**Portage, MI 49002**

Dear Mr. Kemple:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/21/23, I found six violation(s) listed below and explained in the attached report:

- R 400.8131(12) Professional development requirements.**
- R 400.8131(3) Professional development requirements.**
- R 400.8131(4) Professional development requirements.**
- R 400.8131(5) Professional development requirements.**
- R 400.8143(1) Children's records.**
- R 400.8152(4) Medication; administrative procedures.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jennifer Blake, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909

(269) 615-5347

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>LicenseLicense #:</b>	DC390020228
<b>Licensee Name:</b>	Kalamazoo Country Day
<b>Licensee Address:</b>	4221 E Milham Rd Portage, MI 49002
<b>Licensee Telephone #:</b>	
<b>Licensee/Designee:</b>	Scott Kemple, Designee
<b>Name of Facility:</b>	Kalamazoo Country Day
<b>Facility Address:</b>	4221 E. Milham Road Portage, MI 49002
<b>Facility Telephone #:</b>	(269) 329-0116
<b>Original Issuance Date:</b>	06/01/1990
<b>Capacity:</b>	100
<b>Age Range:</b>	Ages 2 years 6 months Thru 12 years
<b>Program Components:</b>	PRESCHOOL SCHOOL AGE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/21/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: NA – school  
 Date of Lead Hazard Risk Assessment, if applicable: 11/2015  
 Date of Documentation of Playground Compliance, if applicable: 11/2012

		No. of Records Reviewed
No. of children enrolled in care	75	30
No. of staff employed	5	5
No. of volunteers	1	1
No. of children present at time of inspection	38	
No. of staff present at time of inspection	6	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	38	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The approved child use space is the three preschool classrooms and the junior kindergarten room, other approved space is the spanish room, gym, music and technology room.

Approved Program Director: The approved program director is Nicholas Tomson

Approved Central Administrator: none

Approved Variances: no

Key Indicator Inspection: no

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8131 Professional development requirements.**

**(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.**

Four child care staff members had not completed health and safety refreshers in 2020, 2021, or 2022.

**R 400.8131 Professional development requirements.**

**(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.**

Three child care staff members did not have health and safety part one or two completed before caring for children.

**R 400.8131 Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Three child care staff members did not have health and safety part one or two completed before unsupervised contact with children.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.

- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Three child care staff members did not have health and safety part one or two completed within 90 days of employment.

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Twelve of the child files reviewed did not have the child information cards updated annually.

**R 400.8152 Medication; administrative procedures.**

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

One child's epi pen did not have the pharmacy label and one child's pharmacy label was expired however the pen was not.

A corrective action plan was requested and approved on 03/21/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.

Jennifer Blake

3/21/23

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Jennifer Blake  
Licensing Consultant

Date