



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 21, 2023

Scott Kemple  
Kalamazoo Country Day  
4221 E Milham Rd  
Portage, MI 49002

RE: License #: DC390020228

RE: SI LOG #: **Kalamazoo Country Day  
4221 E. Milham Road  
Portage, MI 49002**

Dear Mr. Kemple:

This letter is to advise you that the 03/21/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
8131(12)	Four child care staff members had not completed health and safety refreshers in 2020, 2021, or 2022.	Child care staff members will complete refreshers and staff will monitor training annually.	5/5/23
8131(3)	Three child care staff members did not have health and safety part one or two completed before caring for children.	Child Care staff members will complete health and safety trainings, staff will review the trainings annually to ensure compliance with rules.	5/5/23
8131(4)	Three child care staff members did not have	Child Care staff members will complete health and safety	5/5/23

	health and safety part one or two completed before unsupervised contact with children.	trainings, staff will review the trainings annually to ensure compliance with rules.	
8131(5)	Three child care staff members did not have health and safety part one or two completed within 90 days of employment.	Child Care staff members will complete health and safety trainings, staff will review the trainings annually to ensure compliance with rules.	5/5/23
8143(1)	Twelve of the child files reviewed did not have the child information cards updated annually.	Child information cards will be reviewed and updated. Staff will have cards updated annually.	6/1/23
8152(4)	One child's epi pen did not have the pharmacy label and one child's pharmacy label was expired however the pen was not.	Staff will request the pharmacy label for epi pens. Staff will check all medications for labels.	4/20/23

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517)284-9720.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Blake".

Jennifer Blake, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909

(269) 615-5347