



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

Report Type: Renewal
Inspection Type: Renewal

Date of Inspection: 1/31/2024
Date of Report: 2/5/2024

Licensee Name(s)	License Number
Richland Jack and Jill Preschool Inc	DC390016501
Capacity	Facility Name
16	Richland Jack and Jill Preschool Inc
Program Type	Licensee Designee(s)
Center	Dawn Marie Hoard
Central Administrator(s)	Program Director(s) Name
	Dawn Marie Hoard Qualifications: R 400.8113(7)(d) (9). Previous rule R400.5103(3)(a) and (4). Date PD Approved: 2/6/2012
Facility Address	Mailing Address
8047 Church Street, Richland, MI 49083	Box 247 Richland, MI 49083
Facility Phone Number	Facility Email Address
2696299149	jackandjillcooppreschool@gmail.com

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Roxanne Duckworth, at 269-568-2686. In the event that Roxanne Duckworth is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
684	0	5
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 59	3 : 3	11 : 104
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
13 : 13	2 : 2	2 : 2
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	No	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Fire Inspection	1/26/2021	Compliance-A rating
Furnace and Water Heater Inspection	3/6/2023	No concerns/issues

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
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Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8110(6)	The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.
R 400.8125(5)	A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

R 400.8143(11)	A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.
R 400.8152(2)	A child care staff member shall give or apply medication, prescription or nonprescription, only with prior written permission from a parent.
R 400.8173(2)	The current list of unsafe children's products that is provided by the department must be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
09:00 AM To 3:00 PM	09:15 AM To 2:30 PM	09:00 AM To 3:00 PM	09:15 AM To 2:30 PM	09:00 AM To 3:00 PM		

Bureau Recommendation
I recommend issuance of a regular license to this child care center.

Approved By:			
<i>Roxanne Duckworth</i>			
Roxanne Duckworth Licensing Consultant	2/5/2024 Date		