



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 25, 2022

Rebecca Adams-Hutchinson
Concord Community Schools
405 S. Main Street
Concord, MI 49237

RE: Application #: DC380414034
Concord Community Schools
405 S. Main Street
Concord, MI 49237

Dear Ms. Adams-Hutchinson:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a original license with a maximum capacity of 66 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Sante Struppa".

Samantha Struppa, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 449-7845

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC380414034
Applicant Name:	Concord Community Schools
Applicant Address:	405 S. Main Street Concord, MI 49237
Applicant Telephone #:	(517) 524-8850
Licensee/Designee:	Rebecca Adams-Hutchinson, Designee
Name of Facility:	Concord Community Schools
Facility Address:	405 S. Main Street Concord, MI 49237
Facility Telephone #:	(517) 524-8850
Application Date:	09/06/2022
Capacity:	66
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

09/06/2022	Enrollment
09/06/2022	Contact - Document Sent Rule & Act booklets; CC Comprehensive Background Cks; Reimburse ltr & form
09/06/2022	Application Incomplete Letter Sent App - Completed; IRS ltr; 5003; DL's for Rebecca (LD & Kimberly (PD)
09/06/2022	Contact - Document Received App - Corrected; IRS ltr
09/06/2022	Contact - Document Received DL's for Rebecca (LD) & Kimberly (PD)
09/23/2022	Inspection Completed-Fire Safety : A Superintendent signed statement.
09/30/2022	Inspection Completed-Lead Hazard Risk Assessment-Approved No risks identified.
10/10/2022	Inspection Completed On-site
10/18/2022	Inspection Completed Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

This center is located in the south wing of Concord Elementary School, which serves children from pre-kindergarten to 5th grade.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

- Room 303 measures 29.1 feet by 26.5 feet, providing a total of 771.1 square feet. This allows for a maximum capacity of 22 children between the ages of 3 years to 6 years. This classroom will house the Great Start to Readiness Program (GSRP).
- Room 307 measures 29 feet by 27 feet, providing a total of 783 square feet. This allows for a maximum capacity of 22 children between the ages of 3 years and 6 years. This classroom will be used for GSRP.

- Room 312 measures 29 feet by 27 feet, providing a total of 783 square feet. This allows for a maximum capacity of 22 between the ages of 5 and 12 years. This classroom will be used for before and after school care.

The licensee designee and program director understand rule 400.8182(7), if there are children of mixed ages in the same room or well-defined space, then the ratio and group size shall be determined by the age of the youngest child.

Total licensed capacity is 66 children 3 years through 12 years.

Equipment:

All the classrooms are furnished with a variety of developmentally appropriate play and learning equipment appropriate to the ages of the children.

Number of sinks and toilets:

Each classroom has one bathroom with a sink and a second sink outside of the classroom bathroom. There are additional stalls down the hallway. The girl's restroom has 3 sinks, and 5 toilets and the boy's restroom has 3 sinks, 3 urinals and 2 toilets. This supports the center's total licensed capacity.

Outdoor play area - location, fenced or not, water hazards:

The outdoor play area is completely fenced and located behind the school. There are no water or visible hazards present. There is a basketball court and an open field for the children to use. There is a shed outside that is filled with a variety of outdoor play equipment and materials.

Documentation if a lead hazard risk assessment was required and the results:

A lead hazard risk assessment was completed on 09/15/2022. No risk factors were identified.

Documentation of playground safety:

The center will not utilize the installed playground equipment on the school premises. Therefore, a playground safety inspection is not required.

B. Program Description:

Ages of children served:

The center will serve children between the ages of 3 years through 12 years.

Proposed days and hours of operation:

The center will operate Monday through Friday from 6:00AM until 6:00PM.

Full or part time (AM or PM sessions or both):

The GSRP runs from 7:30AM until 2:30PM with options for before and after care provided, when/if staffing and interest is available. If staffing needs are met with interest,

the center will also provide full day options for school-age children during school closures and summer months.

Other program components - transportation, swimming, food service:

The center provides breakfast, lunch and snacks. Transportation is provided by the Concord School District for some children. The center does not offer swimming.

Name of program director and under what rules the program director is qualified:

Kimberly Shirey is approved as the centers program director under rule 400.8113(7)(a) and has 3 CEU's in child care administration.

Is there a central administrator that meets the administrative requirement?

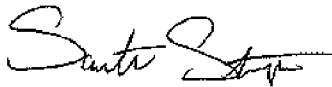
A central administrator is not required because Ms. Shirey has the required administration course.

Explanation of variance(s), if any: No rule variances have been granted.

C. Rule/Statutory Violations: There are no rule/statutory violations.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care center.

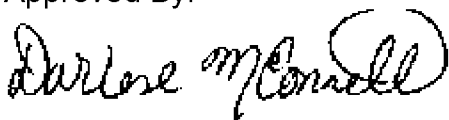


10/25/2022

Samantha Struppa
Licensing Consultant

Date

Approved By:



10/25/2022

Darlese McConnell
Area Manager

Date