



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 8, 2021

Toby Berry
Community Action Agency
1214 Greenwood Avenue
Jackson, MI 49203

RE: Application #: DC380409484
Cascades Elementary Head Start
1200 S Wisner St.
Jackson, MI 49203

Dear Ms. Berry:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a original license with a maximum capacity of 58 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Stacy Wables".

Stacy Wables, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 899-5790

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC380409484
Licensee Name:	Community Action Agency
Licensee Address:	1214 Greenwood Avenue Jackson, MI 49203
Licensee Telephone #:	(517) 748-4800
Licensee/Designee:	Toby Berry, Designee
Name of Facility:	Cascades Elementary Head Start
Facility Address:	1200 S Wisner St. Jackson, MI 49203
Facility Telephone #:	(517) 841-3900
Application Date:	07/14/2021
Capacity:	58
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

07/12/2021	Inspection Completed-Fire Safety: A Superintendent signed statement
07/14/2021	On-Line Enrollment
07/15/2021	Contact - Document Sent Rule & Act booklets; MI Child Care Matters; CC Comprehensive Background Checks
07/27/2021	Inspection Completed-Env. Health: A
09/15/2021	Application Complete/On-site Needed
09/15/2021	Inspection Completed On-site
09/28/2021	Contact - Document Received IRS letter
09/28/2021	Contact - Document Received 001 & DL for Toby (LD)
09/29/2021	Contact - Document Received App - Signed & dated; 001 & DL for Laura (PD)

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

Approved space:

The Head Start classrooms are in Cascades Elementary School. Cascades Elementary is an operating school serving children Kindergarten through 5th grade.

Room 208 (Chipmunk) measures 38 feet x 22 feet, plus 8 feet x 23 feet providing 1,020 total square feet. This is enough space for 29 children ages 4 and 5 years.

Room 210 (Caterpillar) measures 38 feet x 22 feet, plus 8 feet x 23 feet providing 1,020 total square feet. This is enough space for 29 children ages 4 and 5 years.

The gymnasium measures 50 feet x 76 feet providing 3,800 total square feet. This is more than enough space for the center's total capacity. The gymnasium is additional use space and was not used to determine the center's total capacity.

Equipment: There is a wide variety and adequate amount of age-appropriate equipment available for the children's use. The quantity of equipment supports the center's capacity of 58 children.

Number of sinks and toilets:

There is a total of 10 sinks, 9 toilets, and 2 urinals available for the children to use. This is more than enough to support the center's total capacity of 58 children.

Outdoor play area - location, fenced or not, water hazards:

The outdoor play area is located at the back of the building. The outdoor play area contains both a grassy area and concrete area for children to play. The center intends to place a fence around the outdoor play area in the future. The outdoor play area borders a low traffic road. The center will utilize orange caution cones as a barrier until the fencing is installed. The outdoor play area contains installed climbing equipment, but the center will not be utilizing installed climbing equipment. The center will utilize portable toys such as balls, frisbees, hula-hoops and jump ropes.

Documentation if a lead hazard risk assessment was required and the results:

The building has been completely remodeled in the past year. A lead hazard risk assessment is not required.

Documentation of playground safety:

The child care center will not be utilizing installed playground equipment. A playground safety inspection is not required.

B. Program Description

Ages of children served: The center will care for children ages 4 and 5 years.

Proposed days and hours of operation: The center will operate during the school year Monday through Friday 8:00am until 3:30pm.

Full or part time (AM or PM sessions or both): The center offers a full-time program.

Other program components - transportation, swimming, food service:

Parents will arrange transportation for their children. Lunch and snacks will be provided by Jackson Public Schools. The child care center does not provide swimming activities.

Name of program director and under what rules the program director is qualified:

Laura Grizzard is the approved program director. Ms. Grizzard qualifies under rule R400.8113(7)(a).

Is there a central administrator that meets the administrative requirement?

Katherine Wimmer is the central administrator.


Explanation of variance(s), if any: There are no rule variances.

C. Rule/Statutory Violations

There were no rule/statutory violations.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care center.

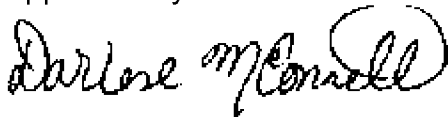


11/08/2021

Stacy Wables
Licensing Consultant

Date

Approved By:



11/08/2021

Darlese McConnell
Area Manager

Date