



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

MARLON I. BROWN, DPA  
ACTING DIRECTOR

September 14, 2023

Lisa Potvin  
Premier MI Jackson LLC  
120 S. LaSalle St.  
Chicago, IL 60603

RE: License # DC380402737  
**ABC Academy Child Care & Dev. C**  
**800 Laurence Street**  
**Jackson, MI 49202**

Dear Ms. Potvin:

This letter is a follow-up to the incident that occurred at your center on 9/05/2023. On 9/5/23 at approximately 12:15 pm, child care staff member 1 (CCSM 1) finished with lunch and went out to the outdoor play area to dispose of a trash bag from the kitchen. Child A (age 3 years, male) saw her and immediately ran out of the classroom, down the hallway, toward CCSM 1. Child care staff member 2 (CCSM 2) saw Child A leave the classroom and immediately went after Child A. CCSM 2 brought Child A back into the preschool classroom. Child A was out of the classroom for less than a minute's time before being returned back to the classroom. Child A was never without direct supervision of a CCSM as both CCSM 1 and CCSM 2 were within close proximity of Child A when he left the classroom.

On 9/5/23, Ms. Sadie Yoder, program director informed Child A's Mother and the department of the incident. She also spoke with all of the CCSMs to remind them of the importance to assure they are providing the children with appropriate care and supervision at all times to include positioning themselves in the classroom where they are able to have a global view of all the children and know the whereabouts and what activities the children are engaged in at all times. Since the incident occurred, the CCSMs are assuring Child A is within close proximity of a CCSM at all times and hold his hand during transition times to avoid Child A from being able to leave the classroom without a CCSM.

On 9/14/23, I spoke with Child A's Mother regarding the incident. Child A's Mother confirmed the center making her aware of the incident on 9/5/23. She expressed no concerns regarding the care and supervision the center provides to Child A. Child A's Mother felt the incident was accidental as Child A has only been attending care at the center for approximately 3 months and has not yet become acclimated to the center's

program. Since the incident, the CCSM are keeping Child A within close proximity of a CCSM to avoid another incident from occurring. During transition times, a CCSM will hold Child A's hand to assure he is accounted for in addition to continuing their routine name to face head counts. Child A's Mother said Child A enjoys attending care at the center and has a good relationship with all of the CCSMs. She said all of the CCSMs communicate with her on a daily basis regarding Child A experiences while in care.

On 9/5/23, I completed a telephone exit conference with Ms. Sadie Yoder, program director. The violations that were found are:

**R 400.8125(1) Staff; volunteer; requirement**

(1) All staff and volunteers shall provide appropriate care and supervision of children at all times.

On 9/5/23 at approximately 12:15 pm, Child A left the preschool room momentarily without a child care staff member being present. Child A traversed down the hallway toward CCSM 1 who he saw walking out to the outdoor play area to dispose of a trash bag from the kitchen. CCSM 2 saw Child A leave the preschool room and immediately went after him. CCSM 2 returned Child A back into the classroom within 1 minutes timeframe.

Due to the violations, you must send us a corrective action plan by 10/05/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this confirming letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when confirming letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 262-9838.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Timothy Swope, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 262-9838

Approved by:



09/14/2023

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Darlese McConnell  
Area Manager

Date