



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 8, 2022

Toby Berry  
 Community Action Agency  
 1214 Greenwood Ave  
 Jackson, MI 49203

RE: License #: DC380400726  
**St. Johns United Church of Christ**  
**801 S. Mechanic Street**  
**Jackson, MI 49203**

Dear Ms. Berry:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 6/24/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

*Stacy Wables*

Stacy Wables, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 899-5790

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC380400726
<b>Licensee Name:</b>	Community Action Agency
<b>Licensee Address:</b>	1214 Greenwood Ave Jackson, MI 49203
<b>Licensee Telephone #:</b>	
<b>Licensee/Designee:</b>	Toby Berry, Designee
<b>Name of Facility:</b>	St. Johns United Church of Christ
<b>Facility Address:</b>	801 S. Mechanic Street Jackson, MI 49203
<b>Facility Telephone #:</b>	(561) 859-6925
<b>Original Issuance Date:</b>	01/07/2020
<b>Capacity:</b>	20
<b>Age Range:</b>	Ages 2 years 6 months Thru 5 years 0 months
<b>Program Components:</b>	HEAD START

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 05/24/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 04/22/2022  
 Date of Lead Hazard Risk Assessment, if applicable: 06/13/2019  
 Date of Documentation of Playground Compliance, if applicable: 11/18/2019

		No. of Records Reviewed	
No. of children enrolled in care	17	8	
No. of staff employed	3	3	
No. of volunteers	0	0	
No. of children present at time of inspection	13		
No. of staff present at time of inspection	3		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	13		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The center utilizes one classroom on the lower level of the United Church of Christ and the gymnasium located on the upper level.  
 Approved Program Director: LaVonne Fuller  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

*Stacy Wables*

6/8/2022

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Stacy Wables  
Licensing Consultant

Date