



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

December 3, 2020

Toby Berry
 Community Action Agency
 1214 Greenwood Ave
 Jackson, MI 49203

RE: License #: DC380400726
St. Johns United Church of Christ
801 S. Mechanic Street
Jackson, MI 49203

Dear Ms. Berry:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 11/10/2020, I did not find any rule or law violations. You will receive your regular license in the mail.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2019:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9720.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Stacy Wables

Stacy Wables, Licensing Consultant
Bureau of Community and Health Systems
301 E. Louis Glick Hwy
Jackson, MI 49201
(517) 899-5790

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC380400726
Licensee Name:	Community Action Agency
Licensee Address:	1214 Greenwood Ave Jackson, MI 49203
Licensee Telephone #:	(517) 784-4800
Licensee/Designee:	Toby Berry, Designee
Name of Facility:	St. Johns United Church of Christ
Facility Address:	801 S. Mechanic Street Jackson, MI 49203
Facility Telephone #:	(517) 784-4800
Original Issuance Date:	01/07/2020
Capacity:	20
Age Range:	Ages 2 years 6 months Thru 5 years 0 months
Program Components:	HEAD START

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 11/10/2020
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 4/25/2019
 Date of Lead Hazard Risk Assessment, if applicable: 6/13/2019
 Date of Documentation of Playground Compliance, if applicable: 11/18/2019

		No. of Records Reviewed
No. of children enrolled in care	11	5
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	11	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The center utilizes one classroom on the lower level of the United Church of Christ and the gymnasium located on the upper level.
 Approved Program Director: Debra Thornton
 Approved Central Administrator: Jackie Barber
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend the issuance of a regular license to this child care center.

Stacy Wables

12/21/2020

Stacy Wables
Licensing Consultant

Date