



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

May 1, 2023

Toby Berry
 Community Action Agency
 1214 Greenwood Ave
 Jackson, MI 49203

RE: License #: DC380392475
Dibble Elementary
3450 Kibby Rd.
Jackson, MI 49203

Dear Ms. Berry:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 3/22/23, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-262-9717.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Jenny Camburn Brundage

Jenny L. Camburn Brundage, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 262-9717

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC380392475
Licensee Name:	Community Action Agency
Licensee Address:	1214 Greenwood Ave Jackson, MI 49203
Licensee Telephone #:	(517) 784-4800
Licensee/Designee:	Toby Berry, Designee
Name of Facility:	Dibble Elementary
Facility Address:	3450 Kibby Rd. Jackson, MI 49203
Facility Telephone #:	(517) 262-8971
Original Issuance Date:	10/01/2018
Capacity:	20
Age Range:	Ages 3 years 0 months Thru 5 years 0 months
Program Components:	PRESCHOOL HEAD START FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 3/22/2023
 Date of Environmental Health Inspection: 8/18/2018
 Date of Fire Safety Inspection: 1/30/2023 (Superintendent statement)
 Date of Lead Hazard Risk Assessment, if applicable: 7/26/2018
 Date of Documentation of Playground Compliance, if applicable: 7/9/2018

		No. of Records Reviewed	
No. of children enrolled in care	17	10	
No. of staff employed	3	3	
No. of volunteers	0	0	
No. of children present at time of inspection	14		
No. of staff present at time of inspection	3		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	14		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input type="checkbox"/>	

Approved Child Use Space: The center uses one room for child care. The room 6 is approved for 20 children. The center operates Monday - Thursday during the school year.

Approved Program Director: Stephanie Whitney

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

I observed the children engaged in freedom of choice learning, dance time, washing hands, and mealtime. I provided a rule review regarding child emergency cards and the written parent acknowledgement statement.

IV. RECOMMENDATION

I recommend renewal of the child care center.



5/1/23

Jenny L. Camburn Brundage
Licensing Consultant

Date