



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 8, 2021

Toby Berry
Community Action Agency
1214 Greenwood Ave
Jackson, MI 49203

RE: License #: DC380392475
Dibble Elementary
3450 Kibby Rd.
Jackson, MI 49203

Dear Ms. Berry:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

FOR CDC ONLY

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Stacy Wables".

Stacy Wables, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 899-5790

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC380392475
Licensee Name:	Community Action Agency
Licensee Address:	1214 Greenwood Ave Jackson, MI 49203
Licensee Telephone #:	(517) 784-4800
Administrator/Licensee Designee:	Toby Berry, Designee
Name of Facility:	Dibble Elementary
Facility Address:	3450 Kibby Rd. Jackson, MI 49203
Facility Telephone #:	(517) 262-8971
Capacity:	20
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 6/29/2021 I received a request to modify the license from Codi Benjamin. Ms. Benjamin requested to move the Head Start classroom from room 12 to room 6.

III. Methodology

06/29/2021: Modification request received

09/08/2021: Inspection completed on-site

IV. Description of Findings and Conclusions

The child care center is located in Dibble Elementary School in Jackson, Michigan. The center will utilize one classroom as approved child use space. Dibble Elementary School is an active school that serves children in grades kindergarten through fifth grade. The approved room and size is as follows:

Room 6 measures 25 feet by 29 feet providing a total of 725 square feet. This is enough space for 20 children ages 3-5 years old.

V. Recommendation

I recommend the Head Start classroom be moved from room 12 to room 6.

Stacy Wables

9/8/2023

Stacy Wables
Licensing Consultant

Date