



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

November 29, 2022

Brenda Cotton
Highfields, Inc.
5123 Old Plank Road
Onondaga, MI 49264

RE: License #: DC380362302
Townsend Elementary
1005 Floyd Ave.
Jackson, MI 49203

Dear Ms. Cotton:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your center on 11/09/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

As a result of the inspection, I did not find any rule or law violations. During my onsite inspection I observed free play and outdoor play. Interactions between child care staff members and child care children were positive.

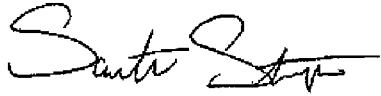
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Samantha Struppa". The signature is fluid and cursive, with the first name being more prominent.

Samantha Struppa, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 449-7845