



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

6/25/2024

Lisa Hunt  
Phoenix Child Care & Academy II  
2511 Kibby Road, Jackson, MI, US, 49203

License Number: DC380347661

Dear Ms. Hunt,

This letter is to advise you that the 6/25/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Case Complaint, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1)	CCSM 1 and CCSM 3 did not provide appropriate care and supervision on the playground when Child A broke his femur when a tractor tire was dropped on his leg. CCSM 1 and CCSM 3 did not have a global view of the playground when this occurred.	Program added cones on the playground, requiring teachers to spread out, stay near a different cone (avoid teacher groups) and avoid turning backs to kids. Program director will monitor this using the Tier 1 Daily Tracker. Any teacher not following this rule will be met with and a Counseling Form will be filled out.	07/15/2024
R 400.8134(3)(a)	Child care staff members did not ensure that children washed their hands before eating snack outside.	Teachers will be reminded of our A-Z Latchkey/Bus Protocol (AM/PM), which gives detailed steps to follow	7/15/2024

		<p>to ensure safe and compliant bus arrival and departure, including 3 step surface cleaning and handwashing. Program director will monitor closely while she completes hourly checks using the Tier 1 Support and Compliance Tracker. Any teacher not following the steps will be met with by Admin to complete a Counseling Form.</p>	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Karen Woodman at (517) 285-9301 or woodmank1@michigan.gov. In the event that Karen Woodman is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Karen Woodman, Licensing Consultant