



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

June 6, 2023

Toby Berry
Community Action Agency
1214 Greenwood Ave
Jackson, MI 49203

RE: License #: DC380297911
Springport Elementary School
300 West Main St.
Springport, MI 49284

Dear Ms. Berry:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

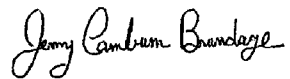
As a result of the renewal inspection on 5/24/23, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-262-9717.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jenny Camburn Brundage".

Jenny L. Camburn Brundage, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 262-9717

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC380297911
Licensee Name:	Community Action Agency
Licensee Address:	1214 Greenwood Ave Jackson, MI 49203
Licensee Telephone #:	(517) 784-4800
Licensee/Designee:	Toby Berry, Designee
Name of Facility:	Springport Elementary School
Facility Address:	300 West Main St. Springport, MI 49284
Facility Telephone #:	(517) 857-3465
Original Issuance Date:	09/26/2008
Capacity:	20
Age Range:	Ages 3 years 0 months Thru 5 years 11 months
Program Components:	GSRP PRESCHOOL HEAD START

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/24/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 2/13/23 – Superintendent statement
 Date of Lead Hazard Risk Assessment, if applicable: 8/28/08
 Date of Documentation of Playground Compliance, if applicable: 1/11/10

		No. of Records Reviewed
No. of children enrolled in care	16	10
No. of staff employed	4	4
No. of volunteers	0	0
No. of children present at time of inspection	16	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	16	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The Springport Head Start is located inside Springport Elementary School. This is an operating school. Room 205 is approved for child care and can accommodate 20 children.
 Approved Program Director: Jessica Hekrick
 Approved Central Administrator: None
 Approved Variances: No
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

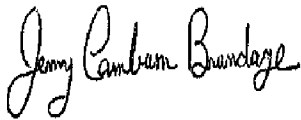
This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

The center provides the children with both structured and freedom of choice learning. I observed the children engaged in outdoor time, group learning time, and lunch. I provided a rule review regarding the center's written emergency plans.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



6/6/23

Jenny L. Camburn Brundage
Licensing Consultant

Date