



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 15, 2022

Linda Fitzgerald
St Mary Star Of The Sea
110 E Wesley
Jackson, MI 49201

RE: License #: DC380022825
St Mary Pre - Kindergarten
116 E Wesley
Jackson, MI 49201

Dear Ms. Fitzgerald:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/24/2022 I found three violations. These violations are listed below and explained in the attached report:

- R400.8112(2)(e) Comprehensive background check; fingerprinting.**
- R400.8113(1) Program director qualifications; responsibilities.**
- R400.8176(1) Sleeping equipment.**

Due to the violations, you must send us a corrective action plan by 1/02/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

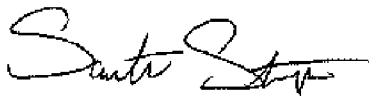
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Samantha Struppa, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 449-7845

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#:	DC380022825
Licensee Name:	St Mary Star Of The Sea
Licensee Address:	110 E Wesley Jackson, MI 49201
Licensee Telephone #:	
Licensee/Designee:	Linda Fitzgerald, Designee
Name of Facility:	St Mary Pre - Kindergarten
Facility Address:	116 E Wesley Jackson, MI 49201
Facility Telephone #:	(517) 784-1668
Original Issuance Date:	
Capacity:	43
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/20/2022, 10/24/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection:
 Date of Lead Hazard Risk Assessment, if applicable: 04/13/2020
 Date of Documentation of Playground Compliance, if applicable: 05/10/2009

		No. of Records Reviewed
No. of children enrolled in care	22	10
No. of staff employed	6	5
No. of volunteers	0	0
No. of children present at time of inspection	11	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: There are two preschool classrooms, A and B, and the gross motor room are approved for child care use.

Approved Program Director: Nancy O'Neil

Approved Central Administrator: None.

Approved Variances: None.

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During my onsite inspection I observed free play, large group and lunch time. Interactions between child care staff members and child care children were positive. Technical assistance was provided in regards to Miregistry trainings, immunizations and physicals for child files, emergency numbers in the classrooms and the labeling of lunch boxes for children.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

There were several individuals who were not connected and/or disconnected to the license in the departments child care background check system.

R 400.8113 Program director qualifications; responsibilities.

- (1) Before hiring a new program director, a licensee or licensee designee shall submit a completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials of the proposed program director to the department for review and approval.

Nancy O'Neil is the center's new program director; however licensing was not notified of this change and her credentials along with the child care licensing information request form were never submitted to the department for review and approval prior to hiring.

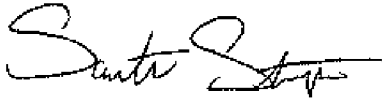
R 400.8176 Sleeping equipment.

- (1) All bedding and sleeping equipment must be appropriate for the child, clean, comfortable, safe, and in good repair.

There were several nap mats that were not in good repair as there were multiple holes in them.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend no change to the current status of this child care center license.



12/19/2022

Samantha Struppa
Licensing Consultant

Date