



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 10, 2023

Nancy O'Neill
St Mary Star Of The Sea
110 E Wesley
Jackson, MI 49201

RE: License #: DC380022825

RE: SI LOG #: St Mary Pre - Kindergarten
116 E Wesley
Jackson, MI 49201

Dear Ms. O'Neill:

This letter is to advise you that the 02/08/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
400.8112(2)(e) Comprehensive background check; fingerprinting.	There were several individuals who were not connected and/or disconnected to the license in the departments child care background check system.	All child care staff members will be required to complete background checks before working in the classrooms. There will be a pool of substitute child care staff members created with completed background checks. Ms. O'Neil will ensure all newly hired staff members completed background checks and she will check the CCBC once a month to maintain compliance.	01/15/2023

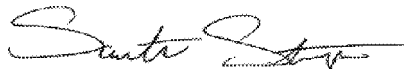
400.8113(1) Program director qualifications; responsibilities.	Nancy O'Neil is the center's new program director; however licensing was not notified of this change and her credentials along with the child care licensing information request form were never submitted to the department for review and approval prior to hiring.	Ms. O'Neil has submitted the correct forms along with a variance request to child care licensing in order to be designated as the center's program director. Ms. O'Neil is registered to complete the child care administrative courses.	01/18/2023
400.8176(1) Sleeping equipment.	There were several nap mats that were not in good repair as there were multiple holes in them	Ms. O'Neil has ensured all nap mats have recently been replaced by newly purchased cots. Cots will be inspected as part of the daily cleaning ritual. Any cots in need of repairs will be replaced.	11/21/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Samantha Struppa, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (517) 449-7845