



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 26, 2023

Toby Berry
Community Action Agency
1214 Greenwood Ave
Jackson, MI 49203

RE: License #: DC380018517
2023D0197015
RE: SI LOG #: **Lyle Tarrant Center Head Start**
1175 W. Parnall Road
Jackson, MI 49201

Dear Ms. Berry:

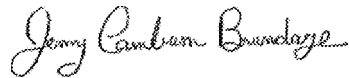
This letter is to advise you that the 07/11/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8125(1)	On 4/12/23, Child A sustained an accidental injury while attending the center. Child A was not moved far enough from the self-closing door to the room, which caused injury to his finger.	The children will receive appropriate care and supervision at all times. All individuals working the children will be trained on the importance of moving children a safe distance from the self-closing door. Training will occur during Welcome Back Staff Training on August 15th 2023. Compliance will be monitored by assuring the children do not play or stand near the self closing door.	This has been corrected.

R400.8125(1)	On 4/12/23, Witness 1 was alone with Child A and Child B not under the direct supervision of CCSMs. Witness 1 had not yet completed a criminal background check to work unsupervised in a licensed childcare facility. Witness 1 had completed a background check through the school system only.	This has been corrected by the following: 1) Anyone providing specialized services to the children that are not considered CCSMs will sign the children out of childcare with written parent permission. The children will be signed back into care once the specialized services are completed. 2). If no written parent permission is obtained, anyone providing these specialized services that are not considered CCSMs will be directly supervised by a CCSM at all times.	This has been corrected.
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Sincerely,



Jenny L. Camburn Brundage, Licensing Consultant
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