



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 14, 2022

Janel Boulis  
EightCAP, Inc.  
5827 Orleans Rd.  
Orleans, MI 48865

RE: License #: DC370260333  
**Shepherd Head Start**  
**225 S. Chippewa**  
**Shepherd, MI 48883**

Dear Ms. Boulis:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

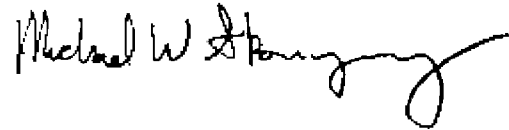
As a result of the renewal inspection on 3/8/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. Skonieczny". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Michael Skonieczny, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa  
PO Box 30664  
Lansing, MI 48909  
989-289-8572

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC370260333
<b>Licensee Name:</b>	EightCAP, Inc.
<b>Licensee Address:</b>	5827 Orleans Rd. Orleans, MI 48865
<b>Licensee Telephone #:</b>	(616) 754-9315
<b>Licensee/Designee:</b>	Janel Boulis, Designee
<b>Name of Facility:</b>	Shepherd Head Start
<b>Facility Address:</b>	225 S. Chippewa Shepherd, MI 48883
<b>Facility Telephone #:</b>	(989) 828-5453
<b>Original Issuance Date:</b>	09/11/2003
<b>Capacity:</b>	20
<b>Age Range:</b>	Ages 2 years 6 months Thru 6 years
<b>Program Components:</b>	TRANSPORTATION PRESCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/08/2022  
 Date of Environmental Health Inspection: 02/09/2022  
 Date of Fire Safety Inspection:  
 Date of Lead Hazard Risk Assessment, if applicable:  
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	30	20
No. of staff employed	14	10
No. of volunteers	0	0
No. of children present at time of inspection	13	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	13	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Main floor activity room, entryway, kitchen, and parent education room.

Approved Program Director: Nickie Klumpp  
 Approved Central Administrator: Janel Boulis  
 Approved Variances: None  
 Key Indicator Inspection: No

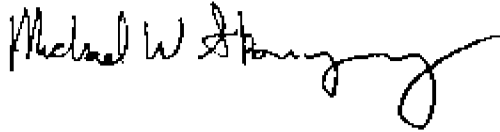
**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center (Capacity 20)



3/14/2022

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Michael Skonieczny  
Licensing Consultant

Date