



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

February 8, 2023

Charlene Hans  
Sunny Bunch Christian Childcare Center, Inc.  
PO Box 517  
Portland, MI 48875

RE: License #: DC340381741  
**Sunny Bunch Christian Childcare Center**  
**175 Kent St.**  
**Portland, MI 48875**

Dear Ms. Hans:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 1/31/2023, I found 2 violations. The violations are listed below and explained in the attached report:

R 400.8143(6) Children's records.  
R 400.8510(3) Plans and specifications; submission; approval; inspections.

Due to the violations, you must send us a corrective action plan by 2/28/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

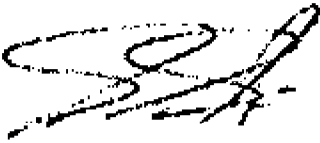
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Sean Shankin, Licensing Consultant  
 Bureau of Community and Health Systems  
 Unit 13, 7th Floor  
 350 Ottawa, N.W.  
 Grand Rapids, MI 49503

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC340381741

**Licensee Name:** Sunny Bunch Christian Childcare Center, Inc.

**Licensee Address:** 175 Kent St  
Portland, MI 48875

**Licensee Telephone #:** (517) 647-2418

**Licensee/Designee:** Charlene Hans, Designee

**Name of Facility:** Sunny Bunch Christian Childcare Center

**Facility Address:** 175 Kent St.  
Portland, MI 48875

**Facility Telephone #:** (517) 647-6088

**Original Issuance Date:** 08/08/2016

**Capacity:** 56

**Age Range:** Ages Birth Thru 12 years

**Program Components:** TRANSPORTATION  
PRESCHOOL  
SCHOOL AGE  
INFANT/TODDLER  
FOOD SERVICE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 01/31/2023  
 Date of Environmental Health Inspection: 07/22/2022  
 Date of Fire Safety Inspection: Temporary approval - 2/27/2023  
 Date of Lead Hazard Risk Assessment, if applicable: 05/03/3016  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	58	25
No. of staff employed	13	5
No. of volunteers	0	0
No. of children present at time of inspection	36	
No. of staff present at time of inspection	10	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	36	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The approved child use space includes the infant room (babyland), the wobbler room, the preschool room, and the AZ Discovery Zone.  
 Approved Program Director: Ms. Cheyene Smith  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

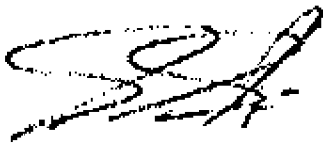
During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

---

<b>R 400.8143</b>	<b>Children's records.</b>
	<p>(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:</p> <p>(a) For an infant, within the preceding 3 months.  (b) For toddlers, within the preceding 6 months.  (c) For preschoolers, within the preceding 12 months.</p>
<p>Two of twenty-five child care files reviewed contained health appraisals that were incomplete/missing information pertaining to restrictions.</p> <p style="text-align: center;"><b>REPEAT VIOLATION ESTABLISHED</b>  <b>LSR Dated 11/4/2021</b>  <b>CAP Dated 11/4/2021</b></p>	
<b>R 400.8510</b>	<b>Plans and specifications; submission; approval; inspections.</b>
	<p>(3) A fire safety inspection shall be conducted by the bureau of fire services or a department-approved qualified fire inspector, and an approval granted, before issuance of the original license and every 4 years thereafter, at the time of renewal.</p>
<p>The fire safety inspection received a "C" rating and was granted temporary approval until 2/27/2023.</p>	

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan and an "A" rated fire safety inspection, I recommend issuance of a regular license for this child care facility.



02/08/2023

Sean Shankin  
Licensing Consultant

Date