



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 6, 2023

Julie Jennings  
City of East Lansing School Age Programs  
819 Abbott Road  
East Lansing, MI 48823

RE: License #: DC330405066  
City of East Lansing - Pinecrest Center  
1911 Pinecrest Drive  
East Lansing, MI 48823

Dear Ms. Jennings:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 03/02/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 285-9301

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC330405066

**Licensee Name:** City of East Lansing School Age Programs

**Licensee Address:** 819 Abbott Road  
East Lansing, MI 48823

**Licensee Telephone #:** (517) 337-7615

**Licensee/Designee:** Julie Jennings, Designee

**Name of Facility:** City of East Lansing - Pinecrest Center

**Facility Address:** 1911 Pinecrest Drive  
East Lansing, MI 48823

**Facility Telephone #:** (517) 333-7819

**Original Issuance Date:** 09/18/2020

**Capacity:** 72

**Age Range:** Ages 5 years 0 months Thru 12 years

**Program Components:** School Age

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/02/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 08/23/2022  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	74	10	
No. of staff employed	8	5	
No. of volunteers	0	0	
No. of children present at time of inspection	27		
No. of staff present at time of inspection	5		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	27		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: cafeteria and gym

Approved Program Director: Bethanie Ross

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

During the onsite inspection I observed arrival, hand washing, snack, outside time, and departure. Interactions between child care staff members and children were positive and developmentally appropriate.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



03/06/2023

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Karen Woodman  
Licensing Consultant

Date