



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 5, 2023

Gregory Daza
Haslett Public Schools
1590 Franklin St
Haslett, MI 48840

RE: License #: DC330403502
HPS/Community Education
1590 Franklin Street
Haslett, MI 48840

Dear Mr. Daza:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/03/2023, I found 4 violation(s) listed below and explained in the attached report:

- R 400.8131(6) Professional development requirements.**
- R 400.8131(12) Professional development requirements.**
- R 400.8143(8) Children’s records.**
- R 400.8146(2) Information provided to parents.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 285-9301

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC330403502
Licensee Name:	Haslett Public Schools
Licensee Address:	1590 Franklin St Haslett, MI 48840
Licensee Telephone #:	(517) 339-2665
Licensee/Designee:	Gregory Daza, Designee
Name of Facility:	HPS/Community Education
Facility Address:	1590 Franklin Street Haslett, MI 48840
Facility Telephone #:	(517) 339-2665
Original Issuance Date:	09/24/2020
Capacity:	105
Age Range:	Ages 5 years 0 months Thru 12 years
Program Components:	TRANSPORTATION SWIMMING SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/03/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 04/03/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	39	10
No. of staff employed	10	5
No. of volunteers	0	0
No. of children present at time of inspection	33	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	33	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input type="checkbox"/>

Approved Child Use Space: The program operates five classrooms and the gymnasium. The program will provide care to school aged children during the summer and school breaks.

Approved Program Director: Carolyn Daniels

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the onsite inspection I observed snack, outside time and free choice. Interactions between child care staff members and children were positive and developmentally appropriate. The program uses a theme-based curriculum during the summer months.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

One child care staff member did not complete MiRegistry 2021 refresher and one child care staff member did not complete MiRegistry 2022 refresher.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.**
- (b) Health, safety, and nutrition.**
- (c) Family and community collaboration.**
- (d) Program management.**
- (e) Teaching and learning.**
- (f) Observation, documentation, and assessment.**
- (g) Interactions and guidance.**
- (h) Child care center administrative rules.**

Two child care staff members who work directly with children did not complete 16 clock hours of professional development during 2022.

R 400.8146(2) Information provided to parents.

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

There was no documentation on file at the center that parents received the written information packet. Child files were at the individual school buildings where the child attends.

R 400.8143 Children's records.

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:

- (a) The child is in good health with activity restrictions noted.
- (b) The child's immunizations are up to date.
- (c) The immunization record or appropriate waiver is on file with the child's school.

There were no signed statements from the school-age children's parents confirming the child is in good health with activity restrictions noted, the child's immunizations are up-to-date, and the immunization record or appropriate waiver is on file with the child's school. All the child files were at the individual school buildings where the child attends.

Technical assistance was given on the 3-step process for cleaning tables, fire, and tornado drills, and keeping bleach wipes out of the reach of children.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



Karen Woodman
Licensing Consultant

04/05/2023
Date